

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education Meeting
April 26, 2018

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:00 p.m.

Public Present:

Scott Wagner, Randi Karpinski, Jaime Devine, Stacey & Scott Muscarella, Paul Sommers, Debbie Heston, Lisa Nole and Christina Boody.

Members Present:

Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. McAteer, Director of Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

None.

Flag Salute:

The flag salute was said by all present.

Student Council Report

School events were discussed.

Public Comments

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education approve to open the meeting to the Public Comments Session at 7:06 p.m.

- a. Randi Karpinski spoke about the current Governor disbanding PARCC, holding a fundraiser for a former student that passed and a student that received a heart transplant, and Freshman girls' soccer.
- b. Meghan Ozalas and Annalise Visalli, representing the Middle School student body spoke about PARCC testing dismissal times.
- c. Paul Sommers spoke about the Safety Committee and HVAC updates.

Mrs. Lundberg moved, seconded by Mr. Burgin, that the Board of Education close the Public Comments Session at 7:16 p.m.

The motion was unanimously approved.

Minutes:

Mr. Fuller moved, seconded by Mr. Ware, that the Board of Education approve the following Minutes:

- a. March 22, 2018 Regular and Executive Session

The motion was unanimously approved.

Public Hearing:

- a. The 2018/2019 Budget was presented.

Correspondence:

- a. Correspondence regarding the High School and Middle School placements in the Jefferson Awards Students in Action competition was received.
- b. A letter from New Jersey School Board Association expressing appreciation to Paul Ware for serving our community as a Board of Education member for the past 10 years was received.
- c. A thank you card from Eric Uhorchuk for the Board of Education honoring and supporting him in his Eagle Scout achievement was received.
- d. A congratulations to Debbie Lundberg from the NJSBA for credits earned for Master Board Member Award was received.

For the Good of Clearview:

- a. Mr. Horchak spoke about the Model UN Event held on April 14.

Committee Reports

Curriculum/Instruction

Mrs. Vick moved, seconded by Mr. Ware, that the Board of Education approve the following Curriculum/Instruction Items:

Placement

Approved the placement of a Grade 12 student, #201009466, at the Salem County Special Services School District, effective 3/27/18, with a 1-1 Aide. Tuition Cost - \$13,552; 1-1 Aide - \$9,182.22.

Consultation

Approved the New Jersey Coalition for Inclusive Education to provide 3 days of onsite and offsite consultation and support for the successful inclusion of a student with disabilities. These full days can be divisible into half-day segments. The consultation shall include onsite observations and feedback with teachers and administration, parent/school meetings and coaching. Total cost not to exceed \$4,350 (\$1,450/day)

Mission One Aides

Approved the following Mission One aides to assist students as follows:

- a. Jessica Small to support a student during a concert on 5/14/18 at a cost of \$65.66.
- a. Meredith Boody to support a student during a Choral Competition on 5/11/18 at a cost of \$131.32.

Contract with Bayada Nursing

Approved a contract with Bayada Nursing to provide nursing services for a Grade 12 student (# 201209061) while attending the senior trip to Orlando, Fl, 4/17/18 through 4/21/18. 90.5 hrs. @ \$39/hr. totaling \$3,529.50.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	None.

Community Relations/Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Professional Services

Approved the following appointments for Professional Services during the 2018/2019 school year:

- a. Tax Shelter Annuity Companies/Brokers as follows:
 - i. AXA Equitable
 - ii. Aspire
 - iii. Lincoln Investment
 - iv. Met Life
- b. Solicitor – Parker McCay, PA - Renewal
- c. Auditor – Holman, Frenia, Allison PC - Renewal
- d. Bond Council – McManimon, Scotland and Baumann - Renewal
- e. Financial Advisors – Phoenix Advisors - Renewal
- f. Architect – Fraytak, Veisz, Hopkins, Duthie PC – Renewal
- g. G & M Consulting Services, Inc. (Gregory Herman MD) – school district physician services at an annual cost of \$8,000 for up to 50 hours during the school year - \$140/hr. additional hours (Not to exceed \$12,000 per year) – Renewal

Renewal Contract

Approved to award a renewal contract to Integrity Consulting Group for health insurance brokerage services from July 1, 2018 through June 30, 2019. This contract is awarded pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) in that is considered an extraordinary unspecifiable services (EUS).

Depositories with Century Savings Bank

Approved the following depositories for the 2018/2019 school year with Century Savings Bank:

Agency	Athletics	Building Project
Cafeteria	Capital Reserve	Clearview Reimbursement
Clearview Scholarship Account	Internet Receiving – Cafeteria	Internet Receiving – School Store
Internet Receiving – Student Activities	Payroll	Student Activities
Superintendent/Business Administrator’s Account (Petty Cash)	Unemployment Compensation	Warrant

Depositories with Sterling National Bank

Approved the following depositories for the 2018/2019 school year with Sterling National Bank:

Warrant	Capital Reserve
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Signatories

Approved the following signatories for the 2018/2019 school year:

- a. Agency – Business Administrator, Superintendent
- b. Athletics – Business Administrator, Superintendent, HS Principal, HS Asst. Principals
- c. Building Project – Business Administrator, Superintendent, Board President
- d. Cafeteria – Business Administrator, Superintendent, Food Service Director
- e. Capital Reserve – Business Administrator, Superintendent
- f. Clearview Reimbursement – Business Administrator, Superintendent
- g. Clearview Scholarship – Business Administrator, Superintendent
- h. Internet Receiving – Cafeteria – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- i. Internet Receiving – School Store – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- j. Internet Receiving – Student Activities – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- k. Payroll – Business Administrator, Board President
- l. Student Activities – Business Administrator, Superintendent, HS Principal, HS Asst. Principals
- m. Superintendent/Business Administrator’s Account (Petty Cash) – Business Administrator, Superintendent
- n. Unemployment Compensation – Business Administrator, Superintendent
- o. Warrant – Business Administrator, Superintendent, Board President

Official Newspapers

Approved the South Jersey Times and Courier Post newspapers as the official newspapers of the Clearview Regional Board of Education for Public Notices in accordance with the Open Public Meetings Act of the 2018/2019 school year.

Re-adoptions

Approved the following re-adoptions for the 2018/2019 school year:

- a. All Curriculum including textbooks
- b. Monthly Reconciliation of Bank Account Statements in Lieu of Treasurer – Susan Hellerman
- c. Permitted pupil records in accordance with N.J.A.C. (6:306.3(a)2) – Dodd Terry
- d. Title IX Coordinator – Sherry McAteer
- e. Section 504 Compliance Officer – Nathan Barnes
- f. ADA Officer – Nathan Barnes
- g. School Safety Specialist – John Horchak
- h. School Wellness Policy Coordinator – Esther Pennell
- i. Affirmative Action Office for Public Bidding and Contracts (Public Agency Compliance Officer, P.A.C.O.) – Esther R. Pennell
- j. Purchasing Agent – Establishing the bid level as defined by the Qualified Purchasing Agent status of \$40,000; Authorized representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, capital projects fund, child nutrition fund, student activity fund, all state programs and all other school programs and activities not listed for the 2018/2019 school year – Esther R. Pennell
- k. Custodian of Government Records as per the New Jersey Open Public Meetings Act (OPRA), N.J.S.A. 47A:1A-1 – Esther R. Pennell
- l. Custodian of Student Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – Dodd Terry
- m. Custodian of Personnel Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – John Horchak III
- n. Steve Nicolella for the following appointments:
 - i. Right-to-Know Officer
 - ii. Indoor Air Quality Designee
 - iii. Chemical Hygiene Officer
 - iv. Integrated Pest Management Coordinator
 - v. AHERA Coordinator
 - vi. Asbestos Management Officer
- o. Substance Awareness Coordinator – Jessica Datz
- p. Reasonable Suspicion Supervisor for Bus Driver Drug Testing – Kelle Harbaugh
- q. Issuing Officer of Working Papers – Dodd Terry
- r. Homeless Liaison – Jamie Pallies
- s. Anti-Bullying Coordinator – Dodd Terry
- t. Anti-Bullying Specialist – HS – Jennine Donnelly
- u. Anti-Bullying Specialist – HS – Jess Datz
- v. Anti-Bullying Specialist – MS – Bryan Hendricks

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment A)

Edit Policies and Regulations

Approved to edit all policies and regulations that reference the title of *Assistant Superintendent of Curriculum and Instruction* to be changed to *Director of Curriculum and Instruction*.

First Reading of Revisions

Approved the first reading of the revisions to the following Regulations (Attachment B):

- a. Regulation 5460.1, High School Transcripts
- b. Regulation 5600.2 – Student Discipline/Code of Conduct – Middle School

New Scholarship

Approved the following new scholarship to be awarded at Senior Awards Night and included in the graduation program:

- a. *Gloucester County Women's Club Scholarship*

\$100 scholarship to a graduating female student who is highly involved in community service.

Allow Student to Complete Senior Year

Approved to allow a Grade 12 student (# 201210026) to complete his senior year (approximately 39 days) at Clearview due to extenuating circumstances surrounding a required move from the mother's residence to the father's residence which is out of our district.

Drop Student from District Rolls

Approved to drop a Grade 11 student (# 201306490) from the district rolls for non-attendance.

Baseball Tournament Company *Perfect Game USA* Hosting Game

Approved a baseball tournament company called *Perfect Game USA* to host a baseball tournament on July 28 & 29, 2018 on the JV and Varsity baseball fields. Field rental fee will be 8 games @ \$75/game totaling \$1,200 plus they will reimburse Clearview for the cost of 1 groundsman who will rake infields and line the fields for every game. *Perfect Game USA* will repair all fields and mounds after the games, provide their own portable toilets and a trash dumpster.

2018 – 2019 School Calendar

Approved the 2018/2019 school calendar. (Attachment C)

HIB Report

Approved the monthly HIB Report from the Superintendent.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	Mrs. Vick for <i>Perfect Game USA</i> hosting a baseball tournament.

Operations – Buildings & Grounds, Transportation, Technology

Mr. Burgin moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Operations-Buildings & Grounds, Transportation and Technology Items:

Above Ground Fuel System Bids

Approved to accept bids for the replacement of the above ground fuel system and to award a contract in the amount of \$150,000 to Oxford Engineering Company who is the lowest responsible bidder.

Resolution Authorizing the Submission of Project Documents

Approved the Resolution Authorizing the Submission of Project Documents to the NJ Department of Education for the following other capital project and to amend the Long-Range Facilities Plan:

- a. HVAC upgrade including the replacement of chilled water pipes insulation and controls upgrade & retrofit

Contract with Peterson Service

Approved to enter into a contract through the Camden County Education Service Commission #66CCEPS-2018 with Peterson Service in the amount of \$130,077 for the HVAC control work to be performed in specified High School classrooms.

Contract with FVHD Architects

Approved a contract with FVHD Architects in the amount of \$12,600 to provide oversight of the High School retro-commissioning work and testing of the new ATC system to confirm sequence of operations.

Custodial Supplies

Approved to advertise for bids for Custodial Supplies for the 2018/2019 school year jointly with the Harrison Twp. Board of Education. Clearview will serve as the lead LEA. (Attachment D)

Scrap District Fixed Assets

Approved to scrap the following district fixed assets that are no longer used by the district:

- a. 15 pre-school chairs – Make/Brand, American Desk Manufacturing Company

Jointures

Approved the following jointures for the 2017/2018 school year:

- a. GCSSSD to transport 1 Clearview student to Bancroft on Route S6745 for the month of February 2018 at a cost of \$1,299.89 (includes 7% administration fee)
- b. GCSSSD to transport 1 Clearview student to Salem County Special Services on Route S6809 effective 4/30/18 at a cost of \$18,725 (includes 7% administration fee)
- c. GCSSSD to transport 1 Clearview student from Paulsboro to Clearview on Route S6417 effective 4/25/18 at a cost of \$1,585.74 (includes 7% administration fee)

Contract for Participation in Cooperative Transportation

Approved the 2018/2019 Contract for Participation in Cooperative Transportation with the Gloucester County Special Services School District.

Interlocal Agreements

Approved the following Interlocal Agreements for Transportation Services during the 2018/2019 school year:

- a. Harrison Township Public Schools
- b. Kingsway Regional High School District

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	None.

Finance – Student Activities & Personnel

Mr. Moore moved, seconded by Mr. Ware, that the Board of Education approve the following Finance – Student Activities & Personnel Items:

Amend and Adopt Budget

Approved to amend and adopt the 2018/2019 budget as approved by the County Office of Education. (Attachment E)

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment F):

- a. Bill List – 3/30/18
- b. Bill List – 3/15/18 Payroll
- c. Bill List – 3/30/18 Payroll
- d. Bill List – March 2018 Bank Transfers
- e. Bill List – 4/26/18
- f. Bill List – Cafeteria 4/26/18

Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-261-610-BG-000-H	11-000-261-420-BG-000-M	\$13,000.00	Solar Inverter Repairs
11-000-230-590-SO-BUS	11-000-230-331-BO-BUS	2,000.00	Legal Fees
11-000-230-530-BO-BUS-B	11-000-230-585-BO-BUS	1,783.00	Travel
11-000-252-580-TE-TEC-W	11-000-252-610-TE-TEC	6,000.00	Technology Supplies
11-000-230-530-BO-BUS-B	11-000-230-585-BO-BUS	25.00	Travel
11-402-100-420-AT-ATH	11-402-100-590-HS-ATH	300.00	Uniform Embroidery
11-402-100-580-HS-ATH-W	11-402-100-590-HS-ATH	100.00	Uniform Embroidery
11-402-100-890-HS-ATH	11-402-100-590-HS-ATH	400.00	Uniform Embroidery
11-000-261-420-BG-000-H	11-000-261-110-PR-000-B	3,000.00	Maintenance Overtime
11-000-213-300-BO-BUS	11-000-213-104-PR-000-A	1,000.00	Substitute Nurses
11-150-100-101-PR-000	11-150-100-320-GU-GUI	5,000.00	Home Instruction
11-000-230-530-BO-BUS-B	11-000-2320-331-BO-BUS	2,000.00	Legal Fees
11-000-230-580-SO-BUS-W	11-000-230-585-BO-BUS	74.06	Board of Education Mileage
11-000-270-615-TR-000	11-000-270-420-TR-000	75,000	Fuel Tank
Additional Transfers – (Attachment G)			

Account Reports

Approved the following account reports (Attachment H):

- a. Student Activities – March 2018
- b. Athletics – March 2018

Board Secretary’s Report and Certifications

Approved the Board Secretary’s Reports for and March 2018 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for March 2018. (Attachment I)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary’s certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

Travel and Work Related Expenses - Employee

Approved the Resolution for Travel and Work Related Expenses – Employee. (Attachment J)

Resolutions to Participate in the ACES

Approved the resolutions to participate in the ACES (Alliance for Competitive Energy Services) Bids (Cooperative Pricing System ID#E8801-ACESCPS) for Electric and Gas from the date of adoption through May 2023. (Attachment K)

Purchase School Buses

Approved to purchase two (2) 2019 IC Corp CE Passenger Diesel school buses at a cost of \$99,114.26 each through ESCNJ Co-Op Bid 17/18-36.

Purchase Computers from DELL

Approved to purchase computers from DELL, State Contract #89967 now through the 2018/2019 school year (State Contract # expires 3/31/20).

Maintenance Reserve

Approved the following withdrawals from Maintenance Reserve:

- a. Withdrawal of \$130,077 out of the Maintenance Reserve and to appropriate these funds into the general fund account number 11-000-261-420-BG-000-HS for the HVAC control work to be performed in specified High School classrooms.
- b. Withdrawal of \$12,600 out of the Maintenance Reserve and to appropriate these funds into the general fund account number 11-000-230-334-BO-BUS for the High School control work and testing of the new ATC system to confirm sequence of operations.

Field Trip Requests

Approved the attached field trip requests. (Attachment L)

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment M)

Clearview Summer Sport Camp

Approved the brochure for the Clearview Summer Sport Camp (Basketball) and the budget to operate the camps (to be funded by the registration receipts). (Attachment N)

Clearview Football Father-Son Camp

Approved to hold a Clearview Football Father-Son Camp, June 12 & 13, 2018. This camp is for any incoming 6th grader and current 7th/8th grade students interested in playing football in high school (see attached flyer for additional details). The cost of the camp is \$20/per family. There are no additional costs to the school district to run this program.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	None.

Executive Session

Mr. Burgin moved, seconded by Mr. Moore, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment O): A legal matter, student residency hearing and the matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:54 p.m.

Public Session

Mr. Ware moved seconded by Mr. Moore, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:49 p.m.

Finance- Student Activities & Personnel

Mr. Moore moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Finance- Student Activities & Personnel Items:

Settlement Agreement

Approved the settlement agreement for Student #201305212.

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment P)

Substitute Appointments

Approved the following substitute appointment(s) for the 2017/2018 school year:

Substitute Teacher

- a. Molly Dinan
- b. Lauren Kilson (previously approved as coach)
- c. Marcus King
- d. Miranda Coughlan
- e. James Hassett
- f. Kenneth Beyrouy

- g. Ashely Nichols

Leaves of Absence

Approved the following leaves of absence:

- a. Partially compensated FMLA leave of absence for Employee #4539, effective 3/9/18, 3/12/18 (1/2 day), through 5/14/18 (tentatively).
- b. Partially compensated FMLA leave of absence for Employee #5332, effective 3/20/18 through 4/27/18.
- c. Compensated FMLA leave of absence for Employee #5141, effective 2/12/18 through 4/6/18.
- d. Compensated FMLA leave of absence for Employee #4046, effective 4/20/18 through 5/28/18.

Job Description for Supervisor of Special Education

Approved the job description for Supervisor of Special Education.

Approved the following co-curricular/coaching appointments for the 2018/2019 school year (stipends as per negotiated agreement):

- a. Stephen Scanlon, Football Head Coach
- b. Stephen Asay, Football Assistant Coach
- c. Stephen Duncan, Football Assistant Coach
- d. Derrick Reagan, Football Assistant Coach
- e. Christopher Nuss, Football Assistant Coach
- f. Donald Clark, Football Assistant Coach
- g. Thomas Hengel, Cross Country Coach (fall)
- h. Catherine Ursino, Cross Country 7/8 Coach
- i. Sharon Coleman, Cross Country 7/8 Coach
- j. Dodd Terry, Boys' Soccer Head Coach
- k. Paul Sommers, Boys' Soccer Assistant Coach
- l. Daniel Fellona, Boys' Soccer Assistant Coach
- m. Daniel Matozzo, Girls' Soccer Head Coach
- n. Monica Kelly, Girls' Soccer Assistant Coach
- o. Colleen Senor, Girls' Tennis Head Coach (fall)
- p. Allyson Specian, Girls' Tennis Assistant Coach (fall)
- q. Britney Ewan, Girls' Field Hockey Head Coach
- r. Jaclyn Guth, Girls' Hockey Assistant Coach
- s. Ashley Reuter, Field Hockey 7/8 Coach
- t. Olivia McInturff, Field Hockey 7/8 Coach
- u. Deana Moore, Girls' Volleyball Coach
- v. Robert Rieck, Weight Room Monitor, 1st semester
- w. Tyler Wiernusz, Marching Band Director
- x. Darrell Woodliff, Band Front Advisor

Additional Hours

Approved Peter Rome, part-time technician, to work an additional 8 hours during the week of 4/16/18 to assist in PARCC set-up. Payment at his regular hourly rate.

High School Replacement Special Education English Teacher

Approved the appointment of Siobhan Collins as a High School Replacement Special Education English Teacher (for employee #4605) for the period 5/2/18 through 6/22/18. Salary to be \$48,972 (prorated) (Account #11-213-100-101-PR-000-H).

Part-time Night Custodian

Approved the appointment of Sakia Jones as a part-time (5 hours per day) Night Custodian for the remainder of the 2017/2018 school year, effective April 9, 2018 through June 30, 2018, 90 days probation at start of employment, \$16,998 (prorated) (Account #11-000-262-110-PR-000).

Part-time Interim Math Supervisor

Approved Sheldon Berman as a part-time Interim Math Supervisor, effective 4/17/18, with a per diem rate of \$400.00. Account #11-000-221-104-PR-000.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	Mr. Moore for Co-Curricular/Coaching Appointments for 2018/2019 School Year.

Reports:

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Reports:

HS Report
 MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	3/17/18	9:21 a.m.	4 Minutes	34°
High School – Lockdown Drill	3/23/18	8:30 a.m.	10 Minutes	40°
Middle School – Fire Drill	3/23/18	10:13 a.m.	5 Minutes	39°
Middle School – Lockdown Drill	3/28/18	10:04 a.m.	7 Minutes	44°

MS Guidance Reports (February/March)
 HS Guidance Reports (February/March)

Old Business:

None.

New Business:

None.

Adjournment

Mr. Lundberg moved, seconded by Mr. Fuller that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:52 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator