

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education Meeting
December 21, 2017

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:01 p.m.

Public Present:

Randi Karpinski, Luis Becerra Solis, Tim Bonaventure, Joe Bonaventure, and Debbie Heston.

Members Present:

Mr. Burgin, Mr. Chierici, Mrs. Dvorak (entered at 7:07 p.m.), Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

None.

Flag Salute:

The flag salute was said by all present.

Public Comments

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve to open the meeting to the Public Comments Session.

- a. Tim Vitale, Physics Teacher, spoke about E-Sports Club and Logitech.
- b. Mrs. Karpinski spoke about testing in the Middle School, backpacks being too heavy, Art class at the Jr. High, and thought the Winter Concert was fabulous.
- c. Joe Bonaventure spoke about an issue with Powerschool
- d. Luis Becerra Solis gave an update on school events.

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education close the Public Comments Session.

The motion was unanimously approved.

Minutes:

Mrs. Lundberg moved, seconded by Mr. Fuller, that the Board of Education approve the following Minutes:

- a. November 30, 2017 – Regular Meeting and Executive Session

The motion was unanimously approved.

Correspondence:

- a. A letter to Mr. Horchak and the Board of Education from the Directors of the Fall Play thanking them for their support of the fall production of *A Christmas Carol!* was received.

Committee Reports

Mrs. Vick moved, seconded by Mr. Ware, that the Board of Education, by consent agenda, approve the following: Curriculum/Instruction; Community Relations, Policy & Legislation; Finance - Student Activities & Personnel Items (A1 through C 8):

Curriculum/Instruction

ASVAB Test Prep Sessions

Approved to hold ASVAB (Armed Services Vocational Aptitude Battery) test prep sessions. This will involve 1 Math teacher and 1 ELA teacher to each conduct up to 4 sessions (4 hrs./session for a total of 16 hrs. each) that contains tutoring and prep (funded through Title I).

PARCC Academy Program

Approved to hold a PARCC Academy program. The program will run up to 13 sessions for 1.5 hrs./session and will include tutoring, preparation and bus supervision (funded through Title I).

Disposal of Library Items

Approved to dispose of books, pictures, magazines, etc. from the High School Library which are out of date and no longer used. (Attachment A)

Revision in the Out-of-District Student Placement

Approved a revision in the out-of-district placement for student #201310217 from the YALE School, Audubon Campus to the Burlington Campus, effective 11/27/17. Tuition will be increased from \$324.84/day to \$356.65/day (130 days totaling \$46,364.50).

Community Relations/Policy & Legislation

Home/Supplemental Instruction

Approved home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment B)

Second Reading and Adoption of Policy and Regulation

Approved the second reading and adoption of the following Policy and Regulation (Attachment C):

- a. Policy 5511 – Dress and Grooming
- b. Regulation 7510 – Use of School Facilities
- c. Policy 5330.04 – Administering an Opioid Antidote

Open House

Approved to hold a district “open house” on Thursday, January 4, 2018 and for staff to volunteer to work as part of their regular, assigned duties (Attachment D).

Provide Services

Approved Jack Hill to provide services as the accompanist for district holiday events, not to exceed 7 hrs. @ \$60/hr.

Annual Memorandum of Agreement with Local Law Enforcement

Approved the annual Memorandum of Agreement with local law enforcement.

Time Change for Reorganization Meeting

Approved to change the meeting time for the January 4, 2018 Reorganization meeting from 7:00 p.m. to 6:00 p.m. due to the Open House event in the High School being held that night.

Equivalency Application for QSAC

Approved the Equivalency Application for QSAC (Attachment E).

HIB Report

Approved the Monthly HIB Report from the Superintendent.

Finance –Student Activities & Personnel

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment F):

- a. Bill List – Bank Transfers, 11/30/17
- b. Bill List – 11/15/17 Payroll
- c. Bill List – 11/30/17 Payroll
- d. Bill List – 12/21/17
- e. Bill List- Cafeteria, 12/21/17

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-190-100-610-BO-BUS	11-000-230-334-BO-BUS	\$11,300.00	Commissioning – HVAC
11-000-100-565-CS-CST	11-000-100-561-BO-BUS	16,269.00	Tuition – Homeless Student
11-000-270-511-TR-000	11-000-270-513-TR-000	515.00	Transportation – Homeless Student
11-190-100-610-HS-CTE	11-190-100-420-HS-CTE	387.00	Repairs
11-190-100-610-BO-BUS	11-000-252-500-BO-BUS	5,905.00	PowerSchool Registration/Software

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-190-100-610-HS-CTE	11-190-100-420-HS-CTE	662.20	Repairs to Ovens
11-401-100-610-HS-STU	11-000-270-162-PR-000	110.00	MS Choir Field Trip

Account Reports

Approved the following account reports:

- a. Student Activities Account – November 2017
- b. Athletics Account – November 2017

Board Secretary's Report and Certifications

Approved the Board Secretary's Reports for November 2017 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for November 2017. (Attachment G)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Travel and Work Related Expenses - Employee

Approved the Resolution for Travel and Work Related Expenses – Employee. (Attachment H)

Field Trip Requests

Approved field trip requests. (Attachment I)

Athletic Schedule Changes

Approved athletic schedule changes. (Attachment J)

After-School Clubs

Approved the following after-school clubs – All club advisors will be volunteers (Attachment K):

- a. *Relay for Life Club*
- b. *Dance Club*

Executive Session

Mr. Burgin moved, seconded by Mr. Moore, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment L): The matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:28 p.m.

Public Session

Mrs. Lundberg moved, seconded by Mr. Burgin, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 7:47 p.m.

Finance-Student Activities & Personnel

Mrs. Vick moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Finance-Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the Home/Supplemental Instruction (\$34.03/hr. unless otherwise noted). (Attachment M)

Substitute Appointments

Approved the following substitute appointments for the 2017/2018 school year:

Substitute Bus Drivers (pending passing of all required licensing tests)

- a. Joseph Sabatini
- b. Joseph Alleva

Substitute Teacher

- a. Stephanie Caira

Extra Duty Changes

Approved the following extra duty changes for the 2017/2018 school year:

- a. Stephen Scanlon, HS – end PM bus duty effective 12/6/17
- b. Brittany Good, HS – begin PM bus duty effective 12/7/17 for remainder of school year
- c. Suzanne Zigo, HS – study hall effective 12/18/17
- d. Taylor DuBois, MS – restricted study – revised from Rotation 1 to Semester 1
- e. Loretta Hayward, MS – restricted study – revised from Rotation 3 to Semester 2
- f. Dianne McClernan, MS – restricted study – removed from duty (previously approved for Rotation 2)

- g. Tracy Teesdale, HS – begin PM bus duty effective 3/2/18 for remainder of school year

Alternative Program Teacher

Approved Michael Wolk Jr. as an English teacher in the Alternative Program. He will be paid \$32.50 per hour, 4 hrs. per week, including prep., effective 12/19/17.

Coaching Appointments

Approved the following coaching appointments for the 2017/2018 school year (stipends as per negotiated agreement unless otherwise indicated):

- a. Kevin Hanrahan, Boys' Spring Track Head Coach
- b. Steve Scanlon, Substitute Weight Room Monitor (\$25/hr.)
- c. Derrick Reagan, Substitute Weight Room Monitor (\$25/hr.)

Co-Curricular Appointments

Approved the following co-curricular appointments for the 2017/2018 school year (stipends as per negotiated agreement):

- a. Romel McInnis, share the Dramatics Assistant Director position (50/50 with Diana Gable -previously approved for full stipend)
- b. Diana Gable, share the Dramatics Assistant Director position (50/50 with Romel McInnis)

Volunteer/Uncompensated Appointments

Approved the following volunteer/uncompensated appointments for the 2017/2018 school year (no stipends):

- a. Connor Donahue, Volunteer Wrestling Asst.
- b. Andrew Hughes (pending receipt of paperwork), Volunteer Wrestling Asst.
- c. Ashley DeLuce, Volunteer Advisor for Relay for Life Club
- d. Jenna Scott, Volunteer Advisor for Dance Club
- e. Roseann Amorates, Volunteer Advisor for Dance Club

School Improvement Panel

Approved to add Kyle Rosa to serve on the High School's School Improvement Panel (SciP) during the 2017/2018 school year. Reimbursement will be \$34.03 per hour for meetings and responsibilities outside of the school day (local/Title II funds).

Teachers to Conduct ASVAB Test Prep Sessions

Approved the following teachers to conduct the ASVAB (Armed Services Vocational Aptitude Battery) test prep sessions - up to 4 sessions each (4 hrs./session for a total of 16 hrs. each) that contains tutoring and prep (funded through Title I):

- a. Jeanine Rieck – Math
- b. Jennifer Satterfield – ELA

Job Description

Approved the following job description:

- a. Director of Special Services
- b. Director of Curriculum & Instruction

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	None.

Reports

Mr. Fuller moved, seconded by Mr. Burgin, that the Board of Education approve the following Reports:

HS Report
MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	11/2/17	1:05 p.m.	5 Minutes	70°
High School – Lockdown Drill	11/29/17	1:44 p.m.	6 Minutes	
Middle School – Fire Drill	11/2/17	8:58 a.m.	5 Minutes	Sunny - 58°
Middle School – Lockdown Drill	11/13/17	1:25 p.m.	8 Minutes	Rainy - 43°

The motion was unanimously approved.

Old Business

None.

New Business

None.

Adjournment

Mr. Lundberg moved, seconded by Mr. Moore that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator