

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education Meeting
February 22, 2018

Call to Order:

The Regular Meeting of the Clear view Regional Board of Education was held on the above date in the Administration Building Board Room. Mr. Moore called the meeting to order at 7:01 p.m.

Public Present:

Lisa Guzik, Kevin Hanrahan, Mary Porter, Roseann Uhorchuk, Eric Uhorchuk, Rick Uhorchuk, Meredith Sorbello, Randi Karpinski, Anna Kilpatrick, Holly Kilpatrick, Sandi McCafferty, Christina Boody, Steve Duncan, Paul Sommers, Tammy Murphy, Pamela LeVine, Corey Romeyn, Michele Flanagan, Michele Ulrich, Alek Ulrich, and June DeLaurentis.

Members Present:

Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Ware, Mr. Moore, Vice President, Mr. Horchak, Superintendent, Mrs. McAteer, Director of Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

Mrs. Vick and Mrs. Giaquinto.

Flag Salute:

The flag salute was said by all present.

Moment of Silence:

A Moment of Silence for the victims of the Marjory Stoneman Douglas High School shooting and the community of Parkland, Florida was observed.

Student Council Report:

Brianna Groch, chairperson for the education committee, discussed February events:

- a. Student coalition planning Freshman Unity Day
- b. Athletics

Public Comments:

- a. Randi Karpinski spoke about HIB issues in the schools.
- b. Pam LeVine spoke about bringing back Challenge Day.
- c. Anna Kilpatrick spoke about the 3/14/18 National School Walk Out.
- d. Mr. Horchak discussed the 3/14/18 National School Walk Out and how to support the effort differently.
- e. Anna Kilpatrick wants the kids to feel empowered by doing the School Walk.
- f. Mary Porter spoke about being in favor of the 3/14/18 Walk Out.
- g. Lisa Guzik wanted to know about district security procedures.

- h. Richard LeVine discussed the National School Walk Out.
- i. Sandy McCafferty spoke about the bussing issue with Mantua.
- j. Kevin Hanrahan spoke about track and field concerns with size of team.
- k. Luis Becerra-Solis spoke about removing class rank and allow kids to compete without them knowing, not doing a walk-out as safety is most important, and celebration of diversity.
- l. Paul Somers spoke about security and applauded meeting as a team, the bus driver's concerns about the future of Mantua's transportation and Dawn Heil's math league co-curricular position.
- m. Tammy Murphy and Corey Romeyn requested stipends to advise the G.S.A. Club.

Presentation:

- a. Christina Boody and Paul Sommers presented *Hoagies 4 Hope* checks.
- b. Eric Uhorchuk was presented recognition for his Eagle Scout project at Clearview.
- c. Carmen Giumarello was honored for Wrestling Team Sportsmanship.

Minutes:

Mrs. Lundberg moved, seconded by Mr. Burgin, that the Board of Education approve the following Minutes:

- a. January 24, 2018 – Regular Meeting and Executive Session

The motion was unanimously approved.

Correspondence:

- a. An email to the Superintendent from Tim Vitale, indicating that he will be representing Clearview this summer to visit CERN (European Organization for Nuclear Physics) in Geneva, Switzerland was received. (Attachment A)

For the Good of Clearview

- a. Mrs. Dvorak mentioned Clearview Ice Hockey team made the playoffs.
- b. Mr. Horchak spoke about the social media article, "*Is social medial destroying us?*"

Committee Reports

Curriculum/Instruction

Mrs. Dvorak moved, seconded by Mr. Ware, that the Board of Education approve the following Curriculum/Instruction Reports:

Educational Consultation Services

Approved for student 201309264 to receive up to 6 hrs. of educational consultation services (Teacher of the Deaf) through Gloucester County Special Services School District @ \$112/hr. (not to exceed \$672).

Placement of Student

Approved the placement of student 201306539 at First Children Services (Regional Enrichment and Learning Center, LLC), effective 2/2/18. \$195/day for 85 days totaling \$16,575.

1-1 Aide for Student

Approved a 1-1 Aide for student 201306578 who attends the YALE School, effective February 20, 2018. \$190/day for 82 days totaling \$15,580.

Change Course Name

Approved to change the course name *Humanitarian Studies* to *Social Justice* for the 2018/2019 school year.

Reading Specialist Services for Students

Approved the following students to receive up to 12 hours of reading specialist services and diagnostic testing (funded through Title I):

- a. Grade 7 student 201311227
- b. Grade 7 student 201311261

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Ware, and Mr. Moore.
Nay:	None.

Community Relations/Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Fuller, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Home/Supplemental Instruction

Approved home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment B)

Second Reading and Adoption of Policies and Regulations

Approved the second reading and adoption of the following policies and regulations: (Attachment C)

- a. Policy 0169.02 – Board Member Use of Social Networks
- b. Policy 3437 – Military Leave (Teaching Staff)
- c. Policy 4437 – Military Leave (Support Staff)
- d. Policy 5516.01 – Student Tracking Devices
- e. Policy 5756 – Transgender Students
- f. Regulation 7101 – Educational Adequacy of Capital Projects
- g. Policy 7425 – Lead Testing of Water in Schools
- h. Regulation 7440 – School District Security
- i. Policy 7441 – Electronic Surveillance in School Buildings and on School Grounds

- j. Regulation 7441 – Electronic Surveillance in School Buildings and on School Grounds
- k. Policy 8630 – Bus Driver/Bus Aide Responsibility
- l. Regulation 8630 – Emergency School Bus Procedures
- m. Policy 8507 – Breakfast Offer Versus Serve (OVS)
- n. Policy 9242 – Use of Electronic Signatures

Adopt Regulation

Approved to dispense with the requirement of two readings and adopt the following regulation on the first reading: (Attachment D)

- a. Regulation 5600.1, HS Student Discipline/Code of Conduct.

Termination of Shared Services Agreement with Kingsway Regional School District

Approved termination, effective June 30, 2018, of the shared services agreement with the Kingsway Regional School District for Information Technology Management services. (Attachment E)

Local Umpiring Association Use of Middle School Library

Approved a local umpiring association to use the Middle School Library on February 23, March 2 and March 9, 2018 to provide required training for umpires. There will not be any fee for this facility use as these umpires will provide services throughout southern NJ for municipalities and high school sports. (The certificate of insurance has been provided through “United States Specialty Sports Association”.)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Ware, and Mr. Moore.
Nay:	None.

Mr. Ware moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Discussion:

Approved field use fees for a local church group. (Attachment F)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mrs. Lundberg, Mr. Ware, and Mr. Moore.
Nay:	None.
Abstention:	Mr. Fuller

Operations – Buildings & Ground, Transportation, Technology

Mr. Burgin moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Operations-Buildings & Ground, Transportation, and Technology Items:

Disposal of Fixed Assets No Longer Used

Approved to dispose of or sell (through GovDeals), the following district fixed assets that are no longer used:

- a. Hammer Strength Neck Machine (4 way)
- b. Bus 36 – (54 Passenger Bluebird) VIN 1GDM7T1C61J507127
- c. Bus 43 – (54 Passenger Bluebird) VIN 1BAKFCKA14F218363
- d. 1, Classroom Trailer
- e. Maytag Gas Stove/Range (scrap)
- f. Old kitchen table from Administration Building which is in poor condition (District tag 00084)

Contract with Fraytak, Veisz, Hopkins, Duthie

Approved a contract with Fraytak, Veisz, Hopkins, Duthie in the amount of \$44,880 to prepare mechanical, electrical and plumbing system construction documentation and provide construction period services for Phase I tasks for the High School HVAC project.

Jointures

Approved the following jointures for the 2017/2018 school year:

- a. GCSSSD to transport 1 Mantua student to Pinelands Learning Center on Route S6147 effective 2/7/18 at a cost of \$43,201.25 (includes 7% administration fee).
- b. GCSSSD to transport 1 Clearview student to First Children Services in Cherry Hill on Route S5863 effective 2/20/18 at a cost of \$6,961.74 (includes 7% administration fee).
- c. Delsea to transport 1 Clearview student to Durand on Route SPO1 effective 2/5/18 at a cost of \$4,420.

Transportation Requests

Approved the following special transportation requests that are in addition to the previously approved routes for the 2017/2018 school year:

- a. Depart from High School at 10:15 a.m. to Crowne Plaza, Cherry Hill for Boys' Basketball to attend *Al Carino's Senior Day* – Return 1:30 p.m. – 02/21/18

Removal of Technology Items

Approved to remove technology items from the list of Title I fixed assets due to age and move to general classroom devices. (Attachment G)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Ware, and Mr. Moore.
Nay:	None.

Finance – Student Activities & Personnel

Mr. Ware moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Finance – Student Activities & Personnel Items:

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment H):

- a. Bill List – 1/15/18 Payroll
- b. Bill List – 1/30/18 Payroll
- c. Bill List – January 2018 Bank Transfers
- d. Bill List – Cafeteria 2/22/18
- e. Bill List – Aid in Lieu of Transportation – 2/22/18
- f. Bill List – 2/22/18

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-401-100-890-HS-STU	11-401-100-610-HS-STU	\$660.00	SURE Club
11-190-100-610-HS-CTE	11-190-100-420-HS-CTE	1,260.00	Repairs
11-000-230-339-BO-BUS	11-000-230-334-BO-BUS	13,180.00	HVAC – Professional Services
11-000-230-104-PR-000	11-000-230-334-BO-BUS	31,700.00	HVAC – Professional Services
11-000-270-420-TR-000	11-000-270-503-TR-000	36,829.00	Aid in Lieu – State Increase
11-000-221-104-PR-000	11-000-221-199-PR-000	14,259.04	Retiree Vacation Pay
11-000-291-270-BO-BUS-A	11-000-291-241-BO-BUS	2,000.00	Pension
11-000-261-420-BG-000-H	11-000-261-110-PR-000-B	2,000.00	Maintenance Staff OT

Account Reports

Approved the following account reports:

- a. Student Activities – January 2018
- b. Athletics – January 2018

Board Secretary’s Report and Certifications

Approved the Board Secretary’s Reports for December 2017 (revised from 1/24/18 approval) and January 2018 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for January 2018. (Attachment I)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary’s certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Travel and Work Related Expenses - Employee

Approved the Resolution for Travel and Work Related Expenses – Employee. (Attachment J)

Carry-Over IDEA Funds

Approved to carry-over FY 2016/2017 IDEA funds into FY 2017/2018 in the amount of \$36,515.

Resolution for SEMI Action Plan

Approved the resolution for the 2017/2018 SEMI Action Plan to be submitted to the Gloucester County Office of Education. (Attachment K)

Field Trip Requests

Approved field trip requests. (Attachment L)

Athletic Schedule Changes

Approved athletic schedule changes. (Attachment M)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Ware, and Mr. Moore.
Nay:	None.

Executive Session

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment N): The matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 8:49 p.m.

Public Session

Mrs. Dvorak moved, seconded by Mr. Ware, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 9:30 p.m.

HIB Report

Mrs. Lundberg moved, seconded by Mr. Fuller, that the Board of Education approve the following HIB Report:

Approved the monthly HIB Report from the Superintendent.

The motion was unanimously approved.

Finance-Student Activities & Personnel

Mr. Fuller moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Finance-Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment O)

Substitute Appointments

Approved the following substitute appointment(s) for the 2017/2018 school year:

Substitute Teacher

- a. Evelyn Porter
- b. Kasandra DiSessa
- c. Dominique Waters

Substitute Nurse

- a. Taylor Barger (effective 2/20/18)
- b. Sarah Barnes

Leaves of Absence

Approved the following leaves of absence:

- a. Adjustment of the leave effective date for Employee #4605 (from 3/5/18 to 3/2/18).

Extra Duty Addition

Approved the following extra duty addition for the 2017/2018 school year:

- a. Karen Cumbo, lunch duty, full year

Coaching Appointments

Approved the following coaching appointments for the 2017/2018 school year (stipends as per negotiated agreement):

- a. Dominique Waters, Softball Assistant Coach (pending completion of paperwork)
- b. Nicole Santoro, Middle School Spring Track Assistant Coach
- c. Timothy Dougherty, Boys' Spring Track Assistant Coach
- d. Lauren Kilson, Girls' Spring Track Assistant Coach (former volunteer – pending paperwork)

Volunteer/Uncompensated Appointments

Approved the following volunteer/uncompensated appointments for the 2017/2018 school year (no stipends):

- a. Kenneth Beyrouy (current student teacher), Volunteer Baseball Assistant

Resignation

Approved the resignation of Steve Duncan as a Girls' Spring Track Assistant Coach for 2018.

PARCC Remedial Tutor

Approved Tara Puitz to provide 21 hours as an Algebra I PARCC remedial tutor (previously approved 9/28/17 for 20 hours) at \$34.03 per hour (funded through Title I).

Senior Class Trip Chaperones

Approved the following chaperones for the Senior Class trip to Florida, 4/17/18 to 4/21/18, and approval to compensate the approved chaperones at the substitute teacher rate for Saturday, 4/21:

- a. Tara Powell
- b. Kevin Hanrahan
- c. Christina Boody
- d. Stephen Scanlon
- e. Ivy Mazzuca
- f. Derek Haye
- g. Samantha Jones-Damminger
- h. Daniel Lafferty
- i. Mark Mozzachio
- j. Laurie Doughten
- k. John Marinelli
- l. Angela McEvoy
- m. Carley Datz
- n. Brittany Good
- o. Timothy Dougherty
- p. Michael Wolk
- q. Keith Brook

Revised Start Date

Approved a revision to the start date of Sherry McAteer, Director of Curriculum & Instruction, from January 30, 2018 to January 22, 2018, with three docks days for January 29, 30, and 31.

Termination of Employment

Approved to terminate the employment of Jennifer Vasta, Bus Aide, effective 2/8/18 (half day). Ms. Vasta has used all allotted sick and personal days and will be unable to return during the 2017/2018 school year.

Long-term Substitute Teacher

Approved Adam Carlin as a long-term substitute teacher for employee #4605, effective 3/2/18 through 5/5/18 (tentatively – 40 days total), plus two days shadowing prior to 3/2/18. Rate of pay will be \$225/day. Account #11-213-100-101-PR-000-H.

Resignations

Approved to accept the following resignations:

- a. Steven Bonaventure, HS General Aide, effective 1/26/18
- b. Marianne Jones, HS Special Education Science Teacher, with intent to retire, effective 6/30/18

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Ware, and Mr. Moore.
Nay:	None.

Reports

Mr. Ware moved, seconded by Mr. Fuller, that the Board of Education approve the following Reports:

HS Report

MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	01/26/18	1:45 p.m.	4 Minutes	45°
High School – Lockdown Drill	01/31/18	9:16 a.m.	6 Minutes	
Middle School – Fire Drill	01/11/18	1:45 p.m.	5 Minutes	55°
Middle School – Lockdown Drill	01/19/18	10:49 p.m.	5 Minutes	42°

MS Guidance Report

HS Guidance Report

The motion was approved by a roll call vote.

Old Business:

None.

New Business:

None.

Adjournment

Mr. Lundberg moved, seconded by Mr. Fuller that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 9:33 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator