

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey**

**Board of Education Meeting
January 24, 2018**

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mr. Moore called the meeting to order at 7:00 p.m.

Public Present:

John Wiseburn, Joann Parker, Julie DeLaurentis, Dave Parker, and Debbie Heston.

Members Present:

Mr. Burgin, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mrs. Vick, Mr. Ware, Mr. Moore, Vice President, Mr. Horchak, Superintendent, and Mrs. Pennell, School Business Administrator.

Members Absent:

Mr. Chierici and Mrs. Giaquinto.

Flag Salute:

The flag salute was said by all present.

Student Council Report

- a. A Student Council update regarding school activities was presented.
- b. John Wiseburn, teacher in the Middle School, spoke about Hoagies 4 Hope.

Public Comments:

None.

Minutes:

Mr. Burgin moved, seconded by Mr. Ware, that the Board of Education approve the following Minutes:

- a. December 21, 2017 Regular Meeting and Executive Session
- b. January 8, 2018 Reorganization Meeting

The motion was approved.

Mrs. Lundberg abstained from the January 8, 2018 Reorganization Meeting Minutes.

For the Good of Clearview:

- a. Keith Brook, HS Principal, discussed a student code of conduct change for student use of VAPS.
- b. John Horchak, Superintendent, spoke about the Open House.

Curriculum/Instruction

Mrs. Vick moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Curriculum/Instruction Items:

Translation Services

Approved Para Plus Translations to provide translation services at a rate of \$89.50/hr. during the 2017/2018 school year – not to exceed 4 hrs.

Behavioral Assessment/Consulting Services for Student

Approved student (201009446) to receive behavioral assessment/consult services through Brett DiNovio & Associates - \$47.50/hr. for Clinical Associate and \$115/hr. for Behavior Consultant – not to exceed 400 hrs.

Placement of Student

Approved the placement of a student (201306754) at GCSSSD Bankbridge for the 2017/2018 school year, effective 1/2/18 - \$37,800 (pro-rated).

Program of Studies

Approved the Program of Studies changes. (Attachment A)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware.
Nay:	None.

Community Relations/Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment B)

Appointments

Approved the following appointments:

- a. Sherry McAteer as the Title IX Coordinator effective February 1, 2018 through June 30, 2018
- b. John Horchak as the School Safety Specialist for the 2017/2018 school year

Tuition Student

Approved to accept a tuition student from Kingsway (201209451) into our SCMD program, effective 12/22/17. Pro-rated tuition amount is \$13,812.84.

Hoagies 4 Hope

Approved to hold the 4th Annual Hoagies 4 Hope Fundraiser on February 4, 2018 and for staff to volunteer to work as part of their regular, assigned duties. (Attachment C)

First Reading of Policies and Regulations

Approved the first reading of the following Policies and Regulations (Attachment D):

- a. Policy 0169.02 – Board Member Use of Social Networks
- b. Policy 3437 – Military Leave (Teaching Staff)
- c. Policy 4437 – Military Leave (Support Staff)
- d. Policy 5516.01 – Student Tracking Devices
- e. Policy 5756 – Transgender Students
- f. Regulation 7101 – Educational Adequacy of Capital Projects
- g. Policy 7425 – Lead Testing of Water in Schools
- h. Regulation 7440 – School District Security
- i. Policy 7441 – Electronic Surveillance in School Buildings and on School Grounds
- j. Regulation 7441 – Electronic Surveillance in School Buildings and on School Grounds
- k. Policy 8630 – Bus Driver/Bus Aide Responsibility
- l. Regulation 8630 – Emergency School Bus Procedures
- m. Policy 8507 – Breakfast Offer Versus Serve (OVS)
- n. Policy 9242 – Use of Electronic Signatures

HIB Report

Approved the monthly HIB Report from Superintendent.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware.
Nay:	None.

Operations – Buildings & Ground, Transportation, Technology

Mr. Burgin moved, seconded by Mrs. Lundberg, that the Board of Education approved the following Operations-Buildings & Ground, Transportation, and Technology Items:

Jointures

Approved the following jointures for the 2017/2018 school year:

- a. GCSSSD to transport 1 Clearview student to Bancroft on Route S6726, effective 1/12/18 at a cost of \$48,685 (includes 7% administration fee).

- b. Clearview to transport Kingsway students to sporting events as needed during the 2017/2018 school year at a cost of \$50/hr.
- c. Clearview to transport a Kingsway student to Clearview on Route CKSE-A, effective 12/21/17 at a cost of \$12,000

Special Transportation Requests

Approved the following special transportation requests that are in addition to the previously approved routes for the 2017/2018 school year:

- a. Depart from High School at 10:15 a.m. to Crowne Plaza, Cherry Hill for Boys' Basketball to attend *Al Carino's Captains Day* – Return 1:30 p.m. – 1/10/18

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware.
Nay:	None.

Finance – Student Activities & Personnel

Mr. Fuller moved, seconded by Mr. Ware, that the Board of Education approve the following Finance-Student Activities & Personnel Items:

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment E):

- a. Bill List – 12/15/17 Payroll
- b. Bill List – 12/22/17 Payroll
- c. Bill List – December 2017 Bank Transfers
- d. Bill List – 12/29/17
- e. Bill List – Cafeteria 1/24/18
- f. Bill List – 1/24/18

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-190-100-610-HS-MUS	11-190-100-890-HS-MUS	160	Concert band festival
11-000-213-300-BO-BUS	11-000-213-104-PR-000-A	1,000	Nurse substitutes
11-000-230-339-BO-BUS	11-000-230-332-BO-BUS	1,500	Professional Services
11-000-100-585-CS-CST	11-000-291-241-BO-BUS	35,600	Board Share – PERS
11-190-100-610-MS-ADM	11-190-100-890 MS-ADM	500	MS Students Refreshments
11-000-261-420-BG-000-A	11-000-261-110-PR-000-B	2,000	Maintenance OT
12-140-100-730-HS-MUS	11-190-100-610-HS-MUS	4,700	HS Band
(Add'l Transfers-Attachment F)			

Account Reports

Approved the following account reports:

- a. Student Activities – December 2017
- b. Athletics – December 2017

Board Secretary's Report and Certifications

Approved the Board Secretary's Reports for December 2017 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for December 2017. (Attachment G)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Chromebook Protection Plan

Approved to set-up a Student Activities account for the Middle School Chromebook Protection Plan funds.

Field Trip Requests

Approved field trip requests. (Attachment H)

Athletic Schedule Changes

Approved athletic schedule changes. (Attachment I)

Spring Sports Schedule

Approved the Spring Sports Schedule. (Attachment J)

E-Sports Donations

Approved e-Sports donations from Logitech totaling \$1,979.80. (Attachment K)

Donation

Approved to accept a donation from the Class of 2014 in the amount of \$8,392 to purchase a new Pioneer mascot costume.

After-School Clubs

Approved the following after-school clubs:

- a. MS Poetry Club with Kara Barling as volunteer advisor (no stipend)
- b. MS Anime Cosplay Club with Nicole Wichart as volunteer advisor (no stipend)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware.
Nay:	None.

Executive Session

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment L): The matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:35 p.m.

Public Session

Mr. Ware moved, seconded by Mr. Fuller, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:16 p.m.

Finance-Student Activities & Personnel

Mr. Fuller moved, seconded by Mr. Burgin, that the Board of Education approve the following Finance-Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment M)

Substitute Appointments

Approved the following substitute appointments for the 2017/2018 school year:

Substitute Teacher

- a. Sean Gorman
- b. Paul Davis
- c. Laura Cain

Substitute Custodian

- g. Justin Clementi

Leaves of Absence

Approved the following leave of absence:

- a. Partially compensated State family leave of absence for Employee #4299, effective 1/22/18 through 2/2/18.

Increase in Hourly Rate

Approved an increase in the hourly rate of the following student workers for the 2017/2018 school year due to an increase in the NJ minimum wage from \$8.44 per hour to \$8.60 per hour, effective January 1, 2018. All student workers will receive a \$.16 increase based on their current hourly rate.

- a. Madeline Avallone, light & sound, \$8.85/hr.
- b. Mason Gill, light & sound, \$8.85/hr.
- c. Brianna Gonserkevis, HS Athletics, \$8.60/hr.
- d. Aislinn Grant, HS Office, \$8.60/hr.
- e. Sydney Kauftheil, MS Office, \$8.60/hr.
- f. Julia Marino, MS Office, \$8.85/hr.
- g. Rachael McKeen, HS Office, \$8.60/hr.
- h. Emily Molczan, light & sound, \$8.85/hr.
- i. Daniel Ross, light & sound, \$8.85/hr.

Increase in Substitute Rates

Approved an increase in the following substitute rates of pay due to an increase in the NJ minimum wage from \$8.44 per hour to \$8.60 per hour, effective January 1, 2018:

- a. Hall Monitor
- b. General Aide

Increase in Hourly Rate

Approved an increase in the hourly rate for Peter Rome, part-time Technician, from \$8.88 per hour to \$9.04 per hour for the 2017/2018 school year, effective January 1, 2018.

PARCC Academy Program Facilitators

Approved the following teachers to facilitate the PARCC Academy program. Program will run up to 13 sessions, each up to 1.5 hours per session. This includes time for tutoring, preparation and bus supervision. Number of teachers needed per day dependent upon student enrollment. Teachers will be paid at a rate of \$34.03 per hour (Title I funds):

- a. Sharon Coleman (ELA)
- b. Heather Renshaw (ELA)
- c. Dianne McClernan (Math)
- d. Mary Iovacchini (Math)

Grading Responsibilities

Approved Meghan Cangi-Mammele to assume grading responsibilities for another teacher while they are on long-term leave, up to 20 hours at a rate of \$34.03 per hour (local funds).

Revise Curriculum

Approved Steven McMahon to revise choir course curriculum and assist in revising guitar course curriculum, up to 20 hours at a rate of \$34.03 per hour (local funds).

Coaching Appointments

Approved the following coaching appointments for the 2017/2018 school year (stipends as per negotiated agreement unless otherwise indicated):

- a. Daniel Ledden, Spring Track Assistant Coach (Girls)

Resignation

Approved to accept the resignation of Casey Heitman as a Softball Assistant Coach for 2018.

Volunteer/Uncompensated Appointments

Approved the following volunteer/uncompensated appointments for the 2017/2018 school year (no stipends):

- a. Kara Barling, MS Poetry Club Volunteer Advisor
- b. Nicole Wichart, MS Anime/Cosplay Club Volunteer Advisor

Change in Position

Approved a change in position for Rolando Gautier from long-term substitute HPE teacher to long-term substitute teacher's aide. His daily rate will be adjusted from \$200.00 per day to \$150.00 per day effective 1/11/18 through 2/9/18.

New Certificated Staff

Approved the appointment of the following new certificated staff for the 2017/2018 school year:

- a. Vanessa Rosa, High School Special Education English Replacement teacher (for employee #4605), effective February 26, 2018 (tentatively). Salary to be \$50,000.00 (prorated). Account #11-213-100-101-PR-000-H
- b. Gregory Welsh, High School Special Education Self-Contained MD class teacher (for employee #4870), effective February 5, 2018 (tentatively). Salary to be \$48,972.00 (prorated). Account #11-212-100-101-PR-000-H

Resignations

Approved to accept the following resignations:

- a. Penny Vasta, with intent to retire, effective 6/30/18
- b. Erin Lynch, effective 3/19/18 or as soon as replacement is secured
- c. Justin Clementi, P/T Custodian, effective 2/4/18

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware.
Nay:	None.

Reports

Mr. Ware moved, seconded by Mr. Fuller, that the Board of Education approve the following Reports:

HS Report
 MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	12/1/17	1:01 p.m.	5 minutes	53°
High School – Lockdown Drill	12/19/17	1:04 p.m.	5 minutes	
Middle School – Fire Drill	12/1/17	9:58 a.m.	4 minutes	51°
Middle School – Lockdown Drill	12/6/17	9:10 a.m.	6 minutes	46°

Food Service Report
 Guidance Report – HS
 Guidance Report – MS

The motion was unanimously approved.

Old Business:

None.

New Business:

None.

Adjournment

Mr. Lundberg moved, seconded by Mr. Fuller that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:21 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator