

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey**

**Board of Education Meeting
June 21, 2018**

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:03 p.m.

Public Present:

Debbie Heston.

Members Present:

Mr. Burgin (entered at 7:33 p.m.), Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick (entered at 7:11 p.m.), Mr. Ware, Mrs. Giaquinto, President, Mr. Horchack, Superintendent, Mrs. McAteer, Director of Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

Mrs. Dvorak and Mrs. Lundberg.

Flag Salute:

The flag salute was said by all present.

Moment of Silence

A moment of silence was observed for the passing of Bob D'Auria and Suzanne Sculli.

Recognition of Honored Guests:

- a. High School Educational Services Person of the Year – Lisa Marandola
- b. 2017/2018 Retirees
- c. Field Hockey – 2017/2018 Group III Sectional Champions
- d. Girls' Lacrosse – 2017/2018 Group IV Sectional Champions
- e. Aidan Burns – 2017/2018 State Champion, Group III – 55 Meter Dash
- f. Bobby Blanchard – 2017/2018 Group IV Pole Vault Sectional Champion

Mr. Moore moved, seconded by Mr. Burgin, that the Board of Education approve to open the meeting to the Public Comments Session at 8:07 p.m.

There were no public comments.

Mr. Chierici moved, seconded by Mr. Ware, that the Board of Education close the Public Comments Session at 8:07 p.m.

Presentation:

- a. Student Safety Data System Report – Reporting Period 1 was presented by Mr. Horchak.

Mr. Ware moved, seconded by Mr. Moore, that the Board of Education accept the above Student Safety Data System Report.

The motion was unanimously approved.

Student Council Report

School events were discussed.

Minutes:

Mr. Fuller moved, seconded by Mr. Ware, that the Board of Education approve the following Minutes:

- a. May 24, 2018 Regular Meeting and Executive Session

The motion was unanimously approved.

Committee Reports

Curriculum/Instruction

Mrs. Vick moved, seconded by Mr. Ware, that the Board of Education approve the following Curriculum/Instruction Items:

Services Provided by GCSSSSD

Approved the following services to be provided by Gloucester County Special Services School District for the 2018/2019 school year:

- a. A revision to the approved Occupational Therapy services to be provided during the SCMD Extended School year program to 18.75 hrs. @ \$85/hr., totaling \$1,593.75 effective 7/9/18 through 8/9/18 (approved 18 hrs. @ \$84/hr. at 5/24/18 meeting).
- b. Occupational Therapy service for the district during the 2018/2019 school year – 9 hrs./week @ \$85/hr. totaling \$27,540.
- c. The following services for Student 201306658:
 - i. Sign Language Interpreter, up to 130 hrs. @ \$65/hr. totaling \$8,450, effective 7/9/18 through 9/1/18 during weight room/football camp.
 - ii. Sign Language Interpreter, 4 hrs./day @ \$65/hr. totaling \$46,800, effective 9/1/18 through 6/30/19
 - iii. Teacher of the Deaf, 2.5 days/week @ \$490/day totaling \$44,100, effective 9/1/18 through 6/30/19
- d. The following services for Student 201306634:
 - i. Teacher of the Deaf, 4.5 hrs./week (27 hrs. total) @ \$113/hr., totaling \$3,051, effective 7/5/18 through 8/17/18
 - ii. Teacher of the Deaf, 4.5 hrs./week @ \$113/hr., totaling \$18,306, effective 9/1/18 through 6/30/19
- e. Teacher of the Deaf for student #201309264, 6 hrs. total @ \$113/hr., totaling \$678, effective 7/1/18 through 6/30/19.

- f. Educational Consultation Services to the Multiply and Behavioral Disabled students of the district, 1 hr./week @ \$113/hr., totaling \$24,860, effective 9/1/18 through 6/30/19.

NJ Coalition for Inclusive Education

Approved the New Jersey Coalition for Inclusive Education (NJCIE) to provide 10 days of onsite and offsite consultation support for student 201310990 @ \$1,000, totaling \$10,000 effective 7/1/18 through 6/30/19.

Revisions to Summer Courses

Approved the revisions to the district's summer courses. (Attachment A)

View Teacher Academy

Approved the *View Teacher Academy* to run from August 20 through August 22, 2018 from 8:00 a.m. All costs will be paid through Title II funds.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	None.

Community Relations/Policy & Legislation

Mr. Chierici moved, seconded by Mrs. Vick, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Compensation

Approved to compensate Amanda Milne as the Accompanist for the Choral Programs during the spring of 2018 – 25 hrs. total @\$40/hr. - \$1,000.

Second Reading and Adoption of Regulation

Approved the second reading and adoption of Regulation 7510 – Use of School Facilities. (Attachment B)

First Reading of Policies and Regulations

Approved the first reading of the following Policies and Regulations: (Attachment C)

- a. Policy & Regulation 1550 – Equal Employment/Anti-Discrimination Practices
- b. Policy 2431 – Athletic Competition
- c. Regulation 2431.2 – Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad
- d. Policy 2431.8 – Varsity Letters for Interscholastic Extracurricular Activities
- e. Policy & Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- f. Policy 8462 – Reporting Potentially Missing or Abused Children

First Reading of Regulation

Approved changes to Regulation 5111, *Eligibility of Resident/Nonresident Students*. (Attachment D)

Out-of-District Extended School Year Placements

Approved Out-of-District Extended School Year placements. (Attachment E)

ESY Tuition Students

Approved to accept the following tuition students from other school districts into the 2018 SCMD ESY Program – Tuition to be \$1,700/student with all other services billed separately (i.e., OT/PT, Speech, 1-1 Aide):

Gateway Regional

- a. Grade 12 student 201009619
- b. Grade 12 student 201305026
- c. Grade 12 student 201305028
- d. Grade 12 student 201305542

Logan Township

- a. Grade 12 student 201305078
- b. Grade 12 student 201208016
- c. Grade 9 student 201306582
- d. Grade 10 student 201306583
- e. Grade 11 student 201306584

Greenwich Township

- a. Grade 11 student 201306590
- b. Grade 10 student 201306675

Paulsboro

- a. Grade 11 student 201306585

Woodbury

- a. Grade 9 student 201310530

Clayton

- a. Grade 7 student 23078

Tuition Students

Approved to accept the following tuition students from other school districts into the SCMD Program for the 2018/2019 school year – Tuition to be \$25,000/student with all other services billed separately (i.e., OT/PT, Speech, 1-1 Aide):

Gateway Regional

- a. Grade 12 student 201009619
- b. Grade 12 student 201305026
- c. Grade 12 student 201305028
- d. Grade 12 student 201305542

Logan Township

- a. Grade 12 student 201305078
- b. Grade 12 student 201208016
- c. Grade 9 student 201306582

- d. Grade 10 student 201306583
 - e. Grade 11 student 201306584
 - f. Grade 12 student 201305027
- Greenwich Township
- a. Grade 11 student 201306590
 - b. Grade 10 student 201306675
- Paulsboro
- b. Grade 11 student 201306585
- Woodbury
- a. Grade 9 student 201310530
- Clayton
- a. Grade 7 student 23078

Home Supplemental Instruction

Approved the Home/Supplemental Instruction - \$34.03/hr. unless otherwise noted. (Attachment F)

Food Service Management Contract

Approved the resolution to renew the food service management contract for Nutri-Service Food Management, Inc. at a flat fee of \$55,000 for the 2018/2019 school year with a 13% decrease from the current year. (Attachment G)

Renew, Award or Permit to Expire Contracts

Approved pursuant to PL 2015 Chapter 47, that the Clearview Regional Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18, et. seq., NJAC Chapter 23, and Federal Procurement Regulations 2 CFR Part 200.317 et. seq.

<u>Service</u>	<u>Contractor</u>	<u>Status</u>
School District Physician Services	G & M Consulting Services (Gregory Herman MD)	Renewal
Solicitor	Parker McCay PA	Renewal
Auditor	Holman, Frenia, Allison PC	Renewal
Bond Council	McManimon, Scotland & Bauman	Renewal
Financial Advisors	Phoenix Advisors	Renewal
Architect	Fraytak, Veisz, Hopkins, Duthie PC	Renewal
Insurance Broker – Health Benefits (EUS)	Integrity Consulting Group	Renewal
Transportation Services	B.R. Williams	Renewal
Transportation Services	Holcomb Bus Service	Renewal
Physical Therapy Services	Vicki Walters of Victory Physical Therapy	Renewal
Behavior Consultation Services	Special Education Consultant LLC	Renewal
Kennedy Health Alliance	Drug Testing Services	Expiring
Atlantic Diagnostic Laboratories	Drug Testing Services	Expiring
Roof Restoration	Kobithen Roofing	Expiring
Food Service Management Company	Nutri-Serve Food Management, Inc.	Renewal
Non-Instructional Aide Services	Educational Solutions Services (MissionOne)	Award
School Bus Advertising	JMI Enterprises, LLC	Renewal

<u>Service</u>	<u>Contractor</u>	<u>Status</u>
Gasoline & Diesel Fuel	Riggins, Inc.	Extension
Dell Computers	Dell	Renewal
Replacement of Above Ground Fuel System	Oxford Engineering Company	Awarded
HVAC Control & Insulation Work	Peterson Service	Awarded
Translation Services	Para Plus Translations	Expiring
Environmental Services	Smithco Engineering Group, Inc.	Expiring
Nursing Services	Bayada Nursing	Expiring

Student Teacher Assignment

Approved the following student teacher assignment for the 2018/2019 school year:

Last Name	First Name	School	Assigned To	Location	Subject	Dates
Hagens	Ian	Rowan	Robert MacKerchar	Middle School	English	9/18-5/19

Observation

Approved Violaine Dandine to observe teachers in the High School from 10/22/18 through 11/2/18 (2 weeks). Ms. Dandine is an English teacher in France and is associated with Michel Richard (HS English teacher who is also certified in French). Ms. Dandine is interested in observing the American educational system with a focus on Foreign Language, English and Social Studies.

View Teacher Academy

Approved Nicholas McBride to present *Learning Styles Part 1 and Part 2* during the View Teacher Academy – Total of 3 hrs. during 8/20/18 through 8/22/18 - \$50/hr. totaling \$150 (paid through Title II)

HIB Report

Approved the Monthly HIB Report from Superintendent.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	None.

Operations – Buildings & Grounds, Transportation, Technology

Mr. Burgin moved, seconded by Mr. Fuller, that the Board of Education approve the following Operations- Buildings & Grounds, Transportation, and Technology Items:

Revisions to Custodial Supplies Bid Award

Approved the revisions to bid award custodial supplies for the 2018/2019 school year. (Attachment H)

Application for Temporary Instructions Space

Approved the Application for Temporary Instructional Space for the 2018/2019 school year as follows:

- a. Change the use of the HS Teachers Planning Center to a Special Education classroom.
- b. Change the use of the HS access to courtyard to an office

District Fixed Assets

Approved to sell (through GovDeals), the following district fixed assets that are no longer used:

- a. Qty. 4, York Half Rack with Multifunction Bench

JMI Enterprises Renewal

Approved to sell fixed assets (21, Dell Charging Carts) that are no longer used by the district to the Kingsway Regional School District for \$500 each, totaling \$10,500. (Attachment I)

Renew Contract and Advertisements

Approved to renew the contract with JMI Enterprises LLC for school bus advertising and to renew the Inspira advertisements we currently have for the 2018/2019 school year.

Jointures

Approved the following jointures:

2017/2018 school year:

- a. Gloucester County Special Services School District to transport 3 Mantua homeless students from Blackwood to Mantua Schools on Route #S6829 effective 5/29/18 - \$3,485.30 (includes 7% administration fee).

2018/2019 school year:

- a. Harrison Township School District to transport 1 Clearview student to Sebater School in Vineland on Route ESY 18-5, 7/9/18 to 8/2/18 - \$2,160
- b. Delsea to transport 1 Clearview student to Durand on Route SPO1, Summer 2018 - \$3,306
- c. Gateway to transport 2 Clearview students to LARC on Route GWS-3, Summer 2018 - \$3,612.60
- d. Gateway to transport 1 Clearview student to HollyDell on Route GWS-4, Summer 2018 - \$2,387.14 (includes 1-1 Aide)

Summer Bus Routes

Approved the following summer bus routes run by Clearview (Drivers and Aides will be compensated at their hourly rates. Additionally, drivers who act as aides will be compensated at \$13.50hr.):

Route #/Description	Route Cost	Driver Name	Driver Cost	Aide Name	Aide Cost
<i>SAD18 to Archbishop Damiano</i>					
4 Clearview students	\$5,749.80	Jonna Johnson	\$4,129.80	Towanda Blake	\$1,620.00
<i>SYCH18 to YALE (Cherry Hill)</i>					
1 Clearview student	\$5,506.20	Joe Pale	\$5,506.20		

Route #/Description	Route Cost	Driver Name	Driver Cost	Aide Name	Aide Cost
<i>SYSE18 to YALE (Southeast)</i>					
1 Clearview student	\$7,733.70	Cindy Zardus	\$5,506.20	Margie Pale	\$2,227.50
<i>SBB/BDC/East18 to Bankbridge Regional</i>					
9 Clearview students	\$4,715.00	Sherrie Hanrahan	\$5,506.20	Karen Lascio	\$1,350.00
1 Mantua student					
<i>MS-1A/1M/1P to JMT Pre-School</i>					
Mantua Students	\$3,413.54	Jake Wolbert	\$2,615.54	Marissa Salvador	\$798.00
<i>MS-2A/2M/2P to JMT Pre-School</i>					
Mantua students	\$3,413.54	Rachael Dunn	\$2,615.54	Pat Izzo	\$798.00
<i>MS-3A/3P to JMT Special Ed</i>					
Mantua students	\$2,603.83	Diane Ebner	\$2,034.33	Keisha Johnson	\$569.50
<i>SCHS18-1 to Clearview ESY</i>					
19 Clearview students	\$3,833.00	Leslie Litsch	\$2,753.20	Joe Fallon	\$1,080.00
<i>SCHS18-2 to Clearview ESY</i>					
15 Clearview students	\$3,613.20	Dolly Power	\$2,753.20	Peggy Giordano	\$860.00

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	Mr. Fuller on GCSSSD transportation of homeless students.

Finance – Student Activities & Personnel

Mr. Moore moved, seconded by Mr. Ware, that the Board of Education approve the following Finance – Student and Personnel Items:

Bill Lists

Approved the bill lists for payment as follows (Attachment J):

- Bill List – 5/15/18 Payroll
- Bill List – 5/30/18 Payroll
- Bill List – May 2018 Bank Transfers
- Bill List – 6/21/18
- Bill List – Cafeteria 6/21/18

Line Item Transfers

Approved the following line item transfers:

2017/2018

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-252-110-PR-000	11-000-252-610-TE-TEC	\$2,000	Technology Supplies
11-000-270-511-TR-000	11-000-270-390-TR-000	200	Transportation Services
11-000-270-161-PR-000-B	11-000-27-162-PR-000	15,000	Bus Driver Salaries
11-000-270-511-TR-000	11-000-270-420-TR-000	1,000	Bus Maintenance
11-000-213-300-BO-BUS	11-000-213-104-PR-000-A	1,400	Substitute Nurses

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-252-592-TE-TEC	11-000-252-610-TE-TEC	125	Business Cards – Technology Director
11-190-100-890-HS-CTE	11-190-100-610-HS-CTE	197	Supplies
11-190-100-580-HS-CTE	11-190-100-610-MS-CTE	168	Supplies
11-000-230-530-BO-BUS-C	11-000-230-530-BO-BUS-A	1,500	Postage
11-000-230-590-BO-BUS-A	11-000-230-530-BO-BUS-A	3,472	Postage
11-190-100-610-HS-MUS	11-190-100-590-HS-MUS	350	Spring Concert Recording
12-000-270-732-TR-000	12-000-252-730-TE-TEC	2,500	Laptop
11-000-213-610-HS-HEA	11-000-213-890-HS-HEA	56	Calibration of Scale
11-000-230-334-BO-BUS	11-000-230-530-BO-BUS-B	3,704	Phone Bill
11-219-100-320-GU-GUI-A	11-219-100-101-PR-000-H	2,800	Home Instruction-Special Ed
11-219-100-320-GU-GUI-A	11-219-100-101-PR-000-M	1,700	Home Instruction-Special Ed
11-000-270-517-TR-000	11-000-270-514-TR-000	905	Transportation Jointures
11-000-270-161-PR-000-B	11-000-270-518-TR-000	700	Transportation Jointures

Account Reports

Board approval of the following account reports for May 2018 (Attachment K):

- a. Student Activities
- b. Athletics

Board Secretary's Report and Certification

Approved the Board Secretary's Reports for and May 2018 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for May 2018. (Attachment L)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Travel and Work Related Expenses – Employee/Board Member

Approved the Resolution for Travel and Work Related Expenses – Employee/Board Member. (Attachment M)

Petty Cash Amounts

Approved the petty cash amounts for the 2018/2019 school year as follows:

- a. Transportation Office - \$400

- b. Central Office - \$300
- c. High School - \$100
- d. Middle School - \$100
- e. Student Activities Director - \$500
- f. School Store - \$30

Credit Lunch Balances

Approved to credit the following lunch balances for the 2017/2018 school year for individuals that have left the district:

- a. Patron ID 624 – (\$4.25)
- b. Patron ID 7187 – (\$2.50)
- c. Patron ID 3029 – (\$1.25)
- d. Patron ID 1490 – (\$1.95)
- e. Patron ID 62821 – (\$16.90)

Transfer Funds

Approved to grant the Superintendent of Schools authority to transfer funds between board meetings for the 2018/2019 school year.

Payment of Bills

Approved the payment of bills between board meetings as needed on an emergency basis with the full list to be presented at subsequent meetings for ratification for the 2018/2019 school year.

Payment of Bills

Approved to allow the Business Administrator to pay any bills for which all documentation has been received up until June 30, 2018 and any bills that will incur a late fee for the district. This list will be presented for ratification at the next meeting held.

Transfer of Funds

Approved the transfer of funds as of June 30, 2018 in order to close the fiscal year. Transfers will be ratified at the July meeting.

Payment of Bills

Approved to allow the Business Administrator to pay any bills in July if the tentative meeting scheduled for 7/26/18 is not held. This list will be presented for ratification at the August meeting.

Capital Projects

Approved 2018/2019 interest earned off of the Capital Projects fund to be transferred into the General Fund.

Transfer Current Year Surplus to Capital Reserve

Approved the Resolution to Transfer Current Year Surplus to Capital Reserve. (Attachment N)

Transfer Current Year Surplus to Maintenance Reserve

Approved the Resolution to Transfer Current Year Surplus to Maintenance Reserve. (Attachment O)

Resolution to Finance Technology Equipment

Approved a Resolution to finance technology equipment for purchase by means of lease purchasing in an amount not to exceed \$350,000 and for a term that does not exceed five (5) years. The funds will be used as follows:

- a. Firewall Replacement: Fortinet
- b. Fiber Optic Cabling: SNEVEL Technologies, LLC

(The above purchases are at a rate set by the Universal Service Fund administered by the Federal Communications Commission and are therefore exempt from bidding in accordance with N.J.S.A. 18A:18A-5(20) (Category 2 E-rates reimbursement will be requested for up to 40%)

- a. Avigelon cameras: TTI for through PEPPM (Technology Bidding and Purchasing Program)

IDEA Funds

Approved to apply for 2018/2019 IDEA funds as follows:

- a. Basic \$447,128
- b. Nonpublic \$11,248

Apply for ESEA Funds

Approved to apply for 2018/2019 ESEA funds as follows:

- a. Title I \$132,898
- b. Title IIA \$38,807
- c. Title III \$764 (Harrison Consortium)
- d. Title IV \$10,000

Total \$182,469

Adopt 403(b) Retirement Plans

Approved to adopt the following 403(b) retirement plans as prepared by the Omni Group for the 2018/2019 school year:

- a. Adoption Agreement
- b. IRS Pre-Approved Plan Document

Lunch Prices

Approved the lunch prices for the 2018/2019 school year as follows:

- a. Student Lunch
 - i. HS - \$3.75
 - ii. MS - \$3.50
- b. Adult Lunch - \$4.25
- c. Student Breakfast - \$2.00
- d. Adult Breakfast - \$2.50

Students in Action

Approved to allow the club *Students in Action* to open an account in our Student Activities Account to fundraise. (Attachment P)

Field Trip Requests

Approved field trip requests. (Attachment Q)

Athletic Schedule Changes

Approved athletic schedule changes. (Attachment R)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	None.

Executive Session

Mr. Fuller moved, seconded by Mr. Moore, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment S): Legal matters, grievance, student appeal, personnel vacancies, negotiations, employee matter, employee salaries, and the matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 8:35 p.m.

Public Session

Mr. Moore moved seconded by Mrs. Vick, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 9:46 p.m.

Finance- Student Activities & Personnel

Mr. Moore moved, seconded by Mr. Ware, that the Board of Education approve the following Finance – Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attached

Hours

Approved to retroactively approve hours worked by Scott Land in the weight room 4 days a week from September 2017 to January 2018 (originally approved for 2 days/week, 1 hr./day at the 9/28/17 meeting). Approval is also requested to increase the approved hours to 1.5 hrs./day, September 2017 through June 2018. The rate of pay will remain at \$25/hr. and will be funded through the Wellness grant.

Substitute Appointments/Reappointments

Approved the following substitute appointments/reappointments for the 2018/2019 school year:

Substitute Custodian

- a. Sakia Jones, eff. 7/1/18 (former part-time employee – resigned 6/30/18)
- b. Justin Clementi
- c. Chad Ogren
- d. Cole Ogren
- e. Jacqueline Sepsey
- f. Terry Hummel Jr.

Substitute Nurse

- a. Taylor Barger
- b. Sarah Barnes
- c. Annette Galczynski
- d. Elaine Lack
- e. Morgan Luttenberger
- f. Lilian McGowan
- g. Robin Spatocco

Substitute Bus Aide

- a. Louis DeMatteo
- b. Sandra Albertson
- c. Shirley Bundy
- d. Michael Maher
- e. Marissa Salvador
- f. Maria Wood

Substitute Bus Drivers:

- c. Terry Ballinger - \$18.50/hr.
- d. Jeffrey Cocchi – \$19.50/hr.
- e. Susan Hanlon - \$18.50/hr.

- f. Sandra Lascio - \$18.50/hr.
- g. Michael Maher - \$18.50/hr.
- h. Cathleen Myers - \$17.50/hr.
- i. Joann Murphy - \$18.50/hr.
- j. Ruby Stiles - \$18.50/hr.
- k. Deborah Wagner - \$18.50/hr.

Leaves of Absence

Approved the following leave of absence:

- a. Partially compensated maternity/child rearing leave of absence for Employee #4328, effective 9/1/18 through 12/31/18.

Co-Curricular/Coaching Appointments

Approved the following co-curricular/coaching appointments for the 2018/2019 school year (stipends as per negotiated agreement unless otherwise indicated):

- a. Timothy Dougherty, Football Assistant Coach
- b. Josh Springer, Marching Band Assistant Director
- c. Garrett Davis, Band Front Advisor (pending receipt of paperwork)
- d. Robert MacKerchar, Basketball Head Coach (Boys)
- e. Donald Heim, Basketball Assistant Coach (Boys)
- f. Christopher Nuss, Basketball Assistant Coach (gr. 9) (boys)
- g. Lisa Marandola, Swimming Head Coach
- h. Allyson Specian, Swimming Assistant Coach (boys)
- i. Dana (Skyler) Lindsey, Swimming Assistant Coach (diving) – ½ stipend
- j. Stephen Duncan, Wrestling Head Coach
- k. James Hassett, Wrestling Assistant Coach
- l. Harry Zander, Wrestling Assistant Coach
- m. William Donahue, Wrestling Asst. 7-8 Coach (split stipend with Paul Toppin)
- n. Paul Toppin, Wrestling Asst. 7-8 Coach (split stipend with William Donahue)
- o. Casey Heitman, Basketball Head Coach (girls)
- p. Crystal Gravinese, Basketball Assistant Coach (girls)
- q. Natalie Johnson, Basketball Assistant Coach (gr. 9) (girls)
- r. Daniel Matozzo, Winter Track Head Coach
- s. Jonathan Reuter, Winter Track Assistant Coach

Camp Advisors

Approved the following Camp Advisors for our Summer Basketball Camp (June 25-28), 9:00 – 12:00 (3 hours per day)

- a. Casey Heitman (Head), \$35.00 per camper
- b. Robert MacKerchar (Assistant), \$15.00 per camper

Summer Weight Room Monitors

Approved the following summer weight room monitors (to share 48 hours at \$25.00 per hour):

- a. Robert Rieck
- b. Scott Land

Resignation

Approved the resignation of Donald Clark as an Assistant Football Coach (moving to volunteer).

Volunteer/Uncompensated Appointments

Approved the following volunteer/uncompensated appointments for the 2018/2019 school year (no stipends):

- a. Jackson Love, Football Assistant (pending paperwork)
- b. Donald Clark, Football Assistant (former paid coach)
- c. Michael Wierski, Football Assistant
- d. Mike Hanf, Football Assistant
- e. Sean Scanlon, Football Assistant
- f. John Harbold, Football Assistant
- g. Ryan Hoffman, Football Assistant
- h. Adrianna Cunning, Marching Band Volunteer (pending paperwork)
- i. Refhat Rana, Marching Band Volunteer (pending paperwork)
- j. Gregory Kuhn, Marching Band Volunteer (formerly paid advisor)
- k. Justin Seenarine, Marching Band Volunteer (pending paperwork)
- l. Juan Nicdao, Marching Band Volunteer (pending paperwork)
- m. Amanda Morrison, Marching Band Volunteer (pending paperwork)
- n. Laurie Forcella, Marching Band Volunteer (pending paperwork)

Compensation

Approved to compensate Denise Colo for \$30.00 per hour (special function rate) for 4.25 hours worked at the Bennette Awards on 5/29/18.

Summer Hours

Approved the following summer hours related to the SCMD ESY Program: Program runs from July 9th through August 9th, Monday through Thursday, 8:30 a.m. to 1:30 p.m. (Field trip schedule TBD)

- a. Non-instructional aides - 5 hours per day for 20 days, rate of pay \$12.00 per hour (Acct. #11-212-100-101-PR-000)
 - i. Stephanie Caira
 - ii. Larry Nielsen
 - iii. Jessica Jaworski
- b. Teachers – 5.5 hrs./day for 20 days (to be paid at the curriculum rate - \$34.03) (Acct. #11-212-100-101-PR-000)
 - i. Adam Carlin (replacing Alyssa Ciarrocchi approved 5/24/18)
 - ii. Mary Iovacchini (substitute) (replacing Gregory Welsh approved 5/24/18)

IEP Meetings

Approved the following teachers to attend IEP meetings over the summer break, 7/1/18 through 8/31/18, as the special education teacher required by law (10 hours shared at \$34.03 per hour) (20-251-200-104-PR-000):

- a. Jennifer Ferrara (replacing Angela McEvoy who was previously approved on 5/24/18)
- b. Angela McEvoy (substitute special education teacher)

Curriculum Writing

Approved curriculum writing assignments for summer 2018. (Attachment T)

Supervisor Hours

Approved the following Supervisors to work up to 100 hours each during the summer of 2018 at a rate of \$50.00 per hour (\$5,000.00 each) (funded through local & Title II funds).

- a. Kate Pereira (local funds only)
- b. Diane Bernstein

All Supervisors to work on the items listed below during summer of 2018:

- Professional Development Training – Common Core, Assessment Literacy, SGO, PARCC
- Testing data analysis
- NCLB grant work
- HS/MS scheduling recommendations
- At-risk student recommendations
- Curriculum migration to OnCourse
- Achieve NJ evaluation requirements

Increase in Hours

Approved Peter Rome, part-time Technician, to increase his hours from 15 per week to 30 per week, for summer 2018, from July 1, 2018 through August 31, 2018. Rate of pay for the 2018/19 school year will be \$12.00 per hour effective July 1, 2018.

Summer Hours

Approved the following summer hours:

- a. Lisa Tiedeken – MS Nurse – 20 hrs. - \$34.03/hr.
- b. Monica Marino – MS Nurse Secretary – 25 hrs. – regular hourly rate of pay

Student Worker

Approved the following student worker for summer 2018:

- a. Riley Ferguson, Little Pioneers Camp Worker, three hours per day, Monday through Thursday, July 9th through August 1, 2018 and five hours on August 2, 2018 – Rate of pay to be \$8.60/hr.

Part-time Custodian

Approved Mike Wolk Jr. as a Part-Time Custodian (Summer), 5 hrs./day @ \$13.76/hr. effective July 1, 2018 through August 31, 2018.

Little Pioneers Child Development Aides

Approved the following work schedule for the Little Pioneers Child Development Aides for the 2018/2019 school year (funded through the Little Pioneers program). Schedule is subject to change due to days affected by inclement weather.

a. Maryagnes Foldes (62.5%):

- All Regular Wednesday Theory Days – 8:15-4:15 (8 hrs.)
- All Regular Monday, Tuesday, Thursday, Friday– 12:15-4:15 (4 hrs.)
- Exceptions due to Full Day In-services, Early Dismissals, Delayed Openings, Etc.
 - Sept. 4 – 8:15-4:15 (Full Day Prof Dev), (8 hrs.)
 - Sept. 6 – 8:15-4:15 (Extended Theory Day), (8 hrs.)
 - Sept. 7 – 8:15-4:15 (Extended Theory Day), (8 hrs.)
 - Sept. 10 – 11:30-4:15 (Extended Theory Day), (4.75 hrs.)
 - Oct. 8 – 8:15-4:15 (Full Day Prof Dev), (8 hrs.)
 - Nov. 21 – 8:15-1:15 (Holiday Early Dismissal), (5 hrs.)
 - Dec. 21 - 11:15-1:15 (Holiday Early Dismissal), (2 hrs.)
 - March 15 – 8:15-4:15 (Full Day Prof Dev), (8 hrs.)
 - Apr. 9 - 11:00-4:15 (PARCC testing Coverage), (5.25 hrs.)
 - Apr. 11 - 11:00-4:15 (PARCC testing Coverage), (5.25 hrs.)
 - Apr. 25 – 8:15-4:15 (Full Day Prof Dev), (8 hrs.)
 - May 31 – 8:15-4:15 (Full Day Prof Dev), (8 hrs.)

b. Danielle Wasniewski (62.5%):

- Regular Wednesday Theory Days – 7:00-1:30 (6.5 hrs.)
- All Regular Monday, Tuesday, Thursday, Friday Mornings – 7:00-11:30 (4.5 hrs.)
- Exceptions due to Full Day In-services, Early Dismissals, Delayed Openings, Etc.
 - Sept. 4 - 7:00-1:30 (Full Day Prof Dev), (6.5 hrs.)
 - Sept. 6 - 7:00-1:30 (Extended Theory Day), (6.5 hrs.)
 - Sept. 7 - 7:00-1:30 (Extended Theory Day), (6.5 hrs.)
 - Oct. 8 – 7:00-1:00 (Full Day Prof Dev), (6 hrs.)
 - Nov. 1 – 7:00-1:30 (PM Prof Dev), (6.5 hrs.)
 - Nov. 21 – 7:00-12:00 (Holiday Early Dismissal), (5 hrs.)
 - Dec. 21 – 7:00-10:30 (Holiday Early Dismissal), (3.5 hrs.)
 - March 15 – 7:00-1:00 (Full Day Prof Dev), (6 hrs.)
 - Apr. 25 - 7:00-1:30 (Full Day Prof Dev), (6.5 hrs.)
 - May 30 - 7:00-12:30 (PM Prof Dev), (5.5 hrs.)
 - May 31 - 7:00-1:00 (Full Day Prof Dev), (6 hrs.)

Food Service Worker Hours

Approved the following food service worker hours for the 2018/2019 school year.

- a. Roseann Amorates, 7 hours per day
- b. Deborah Brown, 5 hours per day
- c. Denise Colo, 6 hours per day

Reappointment

Approved the reappointment of the following employees (salaries to be determined, pending resolution of CEA Agreement):

- a. Michael Matarese, full-time custodian (will acquire boiler license prior to 6/30/19)
- b. Noland Patterson, part-time custodian

New Support Employees

Approved the following new support employees (contingent upon a background check as required by C.18A:6-7.9 (sex misconduct/abuse disclosure)):

- a. Margaret Sampson, part-time Bus Driver – hours and effective date to be determined, \$21.50/hr. (90 day probationary period) (Account # to be determined)
- b. JoAnne Clements, part-time Bus Driver, effective 9/1/18 – hours to be determined, \$22.50/hr. (90 day probationary period) (Account # to be determined)
- c. Brian Toler, part-time Custodian – 5 hrs./day, effective 7/1/18 - \$16,998 (90 day probationary period) (Account #11-000-262-110-PR-000)
- d. Brandon Grant, full-time Custodian (formerly part-time), effective 7/1/18 - \$28,697.36 (will increase upon resolution of the CEA Agreement) (90 day probationary period) (Account #11-000-262-110-PR-000)
- e. Gertrude Dallet, full-time Custodian (18/19 school year), effective date to be determined after receipt of all paperwork – \$32,000 pro-rated (90 day probationary period) (Account #11-000-262-110-PR-000)
- f. Tim Maher, part-time Custodian – 5 hrs./day, effective 7/1/18 - \$16,998 (90 day probationary period) (Account #11-000-262-110-PR-000)

Certificated Staff

Approved the following new certificated staff (contingent upon a background check as required by C.18A:6-7.9 (sex misconduct/abuse disclosure)):

- a. Lauren Kelly, High School Special Education Science Teacher, full-time, MA Step 1 (Account #11-213-100-101-PR-000-H-)

Resignations

Approved to accept the following resignations:

- a. Joseph Sullivan, Middle School Social Studies teacher, with intent to retire, effective 6/30/18
- b. Sakia Jones, part-time Custodian, effective 6/30/18
- c. Steven McMahon, Middle School Vocal Music teacher, effective 6/30/18

- d. Karen Cumbo, High School Math teacher, effective 6/30/18

Part-time Nurse to Full-Time

Approved to move the High School part-time Nurse to full-time contingent upon receipt of sidebar agreement from the CEA allowing the HS Nurses to work outside of the currently defined times.

Full-Time Secretary Position to Part-Time

Approved to replace the full-time 12 month secretary position in the High School Nurse's office with a part-time (5 hrs./day) 10 month position.

Salaries for Non-Aligned Staff

Approved the 2018/2019 salaries for Non-Aligned staff.

Contract and Salary for Director of Curriculum and Instruction

Approved the 2018/2019 contract and salary for the Director of Curriculum & Instruction.

Contract and Salary for the School Business Administrator

Approved the 2018/2019 contract and salary for the School Business Administrator.

Termination of Employees

Approved terminations for the following employees:

- a. Employee #5280, effective 2/23/2018.
- b. Employee #5220.

Ratification of Disciplinary Consequences for Employee

Approved the ratification of disciplinary consequences for Employee #4234.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.
Nay:	None.

Reports:

Mr. Moore moved, seconded by Mr. Fuller, that the Board of Education approve the following Reports:

HS Report
MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	05/21/18	9:17 a.m.	6 Minutes	68°

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Lockdown Drill	05/23/18	5:00 p.m.	17 Minutes	79°
Middle School – Fire Drills	5/2/18	11:42 a.m.	5 Minutes	81°
	5/9/18	7:32 a.m.	15 Minutes	56°
Middle School – Evacuation Drill	05/30/18	1:07 p.m.	23 Minutes	78

HS Guidance Report

MS Guidance Report

Old Business:

None.

New Business:

None.

Adjournment

Mr. Chierici moved, seconded by Mr. Fuller that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 9:46 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator