

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT  
Mullica Hill, New Jersey**

**Board of Education Meeting  
September 28, 2017**

**Call to Order:**

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mr. Moore called the meeting to order at 7:04 p.m.

**Public Present:**

Randi Karpinski, Rich and Stacy Chrone, Brianna Groch ,James Snyder, Maeve Porter, Hailey Russo, Desiree Jackson, Imani Morris, Isaac Patrick Stack, Luis Becerra Solis, Sonja, Krystal Liu, and Paul Sommers.

**Members Present:**

Mr. Burgin, Mr. Chierici, Mr.Fuller, Mrs. Lundberg (arrived 7:15), Mr. Moore, Mrs. Vick, Mr. Ware, Mrs. Giaquinto, President (arrived 7:24), Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, Business Administrator.

**Members Absent:**

Mrs. Dvorak.

**Flag Salute:**

The flag salute was said by all present.

**Public Comments**

- a. Randi Karpinski spoke about boys' soccer.
- b. Luis Becerra-Solis introduced the student council education committee and provided a summary of school events.

**Minutes:**

**Mr. Burgin moved, seconded by Mr. Ware,** that the Board of Education approve the following Minutes:

- a. August 30, 2017 Regular Meeting (with corrections noted in red) and Executive Session

**The motion was unanimously approved.**

**Mrs. Lundberg abstained.**

**Mrs. Lundberg moved, seconded by Mr. Ware,** that the Board of Education approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act:

- a. Public Hearing on the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act presented by the Superintendent.

**The motion was unanimously approved.**

Correspondence:

- a. A letter from the Clearview Education Executive Committee thanking the Board of Education, Superintendent, Mr. Brook and the building administrators was received.
- b. A letter from the Gloucester County Board of Chosen Freeholders thanking Mrs. Pennell and Mr. Horchak for their support of the GC Parks & Recreation Summer Theatre Productions was received.

For the Good of Clearview

- a. Mr. Horchak spoke about two successful Back-to-School nights.

**Committee Reports**

**Curriculum/Instruction**

**Mrs. Vick moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Curriculum/Instruction Items:

Revised Tuition Rate for Student

Approved a revised tuition rate for the following student who attends Gloucester County Special Services School District. This revision is due to a change in program from Multiple Disabilities to Behavioral Disabilities:

- a. Grade 8 student (201306631) - \$39,600 (originally approved \$37,800)

Early Graduation Date for Student

Approved an early graduation date of December 2017 for Grade 12 student (201209072). This student has been admitted to Arizona State University for the spring term of 2018 and will begin coursework in January. (Attachment A)

Disposal or Selling of Textbooks No Longer Used

Approved to dispose of or sell the following textbooks that are no longer used by the district:

- a. *Strengthening Family & Self* (Lifeskills Textbook)  
Author – Leona Johnson  
Publisher – The Goodheart-Wilcox Company, Inc.  
Copyright – 2006  
ISBN: 13:978-1-59070-495-0  
10:1-59070-495-9

Speech/Language Evaluation

Approved for student #201310692 to receive a Speech/Language Evaluation through Gloucester County Special Services School District at a cost of \$314.

Middle School Academic Assistance Program

Approved the 2017/2018 Middle School Academic Assistance Program (AAP) (after-school program) in the Middle School effective 10/16/17 through 6/7/18. This program will utilize up to 2 teachers for 1.25 hrs./day, up to 2 days/week at a rate of \$34.03/hr. (to be funded through Title I and local funds)

Students' Open Access to Resources Program

Approved the 2017/2018 Middle School Students' Open Access to Resources Program (SOAR) effective 10/23/17 through 5/31/17. This program will utilize up to 2 teachers for up to 1.25 hrs./day for up to 2 days/week to be paid at a rate of \$34.03/hr. (to be funded through local funds).

Pathways Program

Approved a pathways program after school for the self-contained students. This program will take place twice a month with the mission of the program to unite students of all abilities in the Clearview Community. The program will cultivate mutual understanding, respect and friendship among members based on side by side involvement in extracurricular activities. It will provide students with disabilities the opportunity to engage in Clearview activities alongside their peers. The program will explore various activities driven by student interest and to expand common ground among students. The program will include a \$1,800 stipend for staff to oversee the students and will be funded through the IDEA grant (20-250-200-100-CS-CST) Student will either ride the regular 3:30 p.m. bus home or be picked up by their parents.

After-School Remedial Tutoring

Approved a district Algebra I PARCC after-school remedial tutoring program for up to 20 hrs., effective 10/17/17 through 12/15/17 (Funded through Title I).

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

Community Relations/Policy & Legislation

**Mrs. Lundberg moved, seconded by Mr. Fuller,** that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Nonpublic Services Agreement for Chapters 192/193

Approved the Nonpublic Services Agreement for Chapters 192/193 with the Gloucester County Special Services School District.

Open Tuition Seats

Approved to raise the maximum number of open tuition seats for the 2017/2018 school year from 10 to 15.

Accept Tuition Students

Approved to accept the following tuition students for the 2017/2018 school year:

- a. Grade 11 student (201306699) – Parent Paid, \$7,000
- b. Grade 7 student (20131118) – Parent Paid, \$7,000
- c. Grade 10 student (201305159) – Parent Paid, \$7,000

First Reading of Policies and Regulations

Approved the first reading of the following policies and regulations (Attachment B):

- a. Policy 2700 – Services to Nonpublic School Students
- b. Policy and Regulation 3160 – Physical Examination
- c. Policy and Regulation 4160 – Physical Examination
- d. Policy and Regulation 7100 – Long-Range Facilities Planning
- e. Policy and Regulation 7101 – Educational Adequacy of Capital Projects
- f. Policy and Regulation 7102 – Site Selection and Acquisition
- g. Policy 7130 – School Closing
- h. Policy 7300 – Disposition of Property
- i. Regulation 7300.1 – Disposal of Instructional Property
- j. Regulation 7300.2 – Disposal of Land
- k. Regulation 7300.3 – Disposition of Personal Property
- l. Regulation 7300.4 – Disposition of Federal Property

Nonpublic School Requests

Approved the nonpublic school requests to spend the 2017/18 State Nonpublic School Technology Funds as follows:

- a. Friends School of Mullica Hill – Entitlement \$962
  - ii. 1, littleBits – STEAM Student Set - \$269.02
  - iii. 1, littleBits – Arduino Coding Kit - \$97.40
  - iv. 6, Apple Pencil for iPad Pro - \$594.00

Agreement with Brookfield Educational Services Program

Approved the agreement with the Brookfield Educational Services Program to provide home instruction services during the 2017/2018 - \$34.03/hr.

Home/Supplemental Instruction

Approved the Home/Supplemental Instruction. (Attachment C)

Drop Grade 10 Student Due to Non-Attendance

Approved to drop a Grade 10 student (201305453) from the district rolls due to non-attendance.

HIB Report

Approved the monthly HIB Report from Superintendent.

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

**Operations – Buildings & Grounds, Transportation, Technology**

**Mr. Burgin moved, seconded by Mrs. Giaquinto,** that the Board of Education approve the following Operations – Buildings & Grounds, Transportation, and Technology Items:

District Vehicle Assignments

Approved the district vehicle assignments for the 2017/2018 school year (Attachment D).

Bus Routes

Approved the bus routes for the 2017/2018 school year (Attachment E):

- a. Clearview Routes
- b. Mantua Routes - \$861,244.32

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

**Finance – Student Activities & Personnel**

**Mr. Ware moved, seconded by Mr. Burgin,** that the Board of Education approve the following Finance – Student Activities & Personnel Items:

Bill Lists

1. Board approval of the bill lists for payment as follows (Attachment F):
  - a. August 15, 2017 Payroll
  - b. August 30, 2017 Payroll
  - c. August 31, 2017 Bill List
  - d. August 2017 Bank Transfers
  - e. September 28, 2017 Bill List
  - f. Cafeteria – September 28, 2017 Bill List

Line Item Transfers

Approved the following line item transfers (Attachment G):

<b>From</b>	<b>To</b>	<b>Amount</b>	<b>Rationale</b>
11-000-240-104-PR-000	11-000-240-199-PR-000	\$3,115	Vacation leave payout
11-190-100-610-MS-MAT	11-190-100-610-HS-MAT	2,500	Calculators
11-401-100-890-HS-STU	11-401-100-590-HS-STU	2,000	Marching band drill writing
11-190-100-610-HS-CTE	11-190-100-610-MS-SCI	1,000	Reallocate supplies between depts.
11-000-270-518-TR-000	11-000-270-514-TR-000	1,200	Transportation jointures
11-000-217-320-CS-CST	11-000-219-610-CS-CST	12,919	IEP Direct
11-000-240-610-MS-ADM	11-000-240-890-MS-ADM	30	Dues
11-000-100-565-CS-CST	11-000-218-610-HS-GUI	7,500	FM System – 504 Student
11-000-100-566-CS-CST	11-000-100-562-CS-CST	57,071.90	Special Ed Tuition

Account Reports

Approved the following account reports:

- a. Student Activities – August 2017
- b. Athletics – August 2017
- c. Adult School – August 2017

Board Secretary’s Report and Certifications

Approved the Board Secretary’s Reports for August 2017 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for August 2017 as follows (Attachment H):

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary’s certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

Resolution for Travel and Work Related Expenses – Employee

Approved the Resolution for Travel and Work Related Expenses – Employee (Attachment I).

District Maintenance Reserve

Approved to transfer \$25,040 from District Maintenance Reserve to the 2017/2018 budget appropriation 11-000-263-420-BG-000 for water well rehabilitation.

Field Trip Requests

Approved field trip requests. (Attachment J)

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment K)

New After-School Club

Approved the following new after-school club in the High School:

- a. *Clearview Investment Club* – To provide students an opportunity to explore how the stock market works and the effects it has on the investors, economy, job market and everyday people. Members can use this experience to determine if they would like to explore a career in finance and/or to use their knowledge to become future investors. (Attachment L)

Girls' Soccer Team to Play At Rowan University

Approved for the Girls' Soccer Team to play at Rowan University on Saturday, September 23, 2017.

School Musical

Approved the 2017/2018 school musical.

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

**Executive Session**

**Mrs. Lundberg moved, seconded by Mr. Ware,** that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment M): The matters included in the personnel section of the agenda.

**The motion was unanimously approved.**

The meeting went into Executive Session at 7:28 p.m.

**Public Session**

**Mr. Ware moved, seconded by Mrs. Giaquinto,** that the Board of Education reconvene into Public Session.

**The motion was unanimously approved.**

The meeting reconvened into Public Session at 8:13.

### **Finance-Student Activities & Personnel**

**Mr. Fuller moved, seconded by Mrs. Giaquinto**, that the Board of Education approve the following Finance-Student Activities & Personnel Items:

#### Home/Supplemental Instruction

Approved Home/Supplemental Instruction. (Attachment N)

#### Substitute Appointments/Reappointments

Approved the following substitute appointments/reappointments for the 2017/2018 school year:

##### Substitute Teacher

- a. Maria Martin (reappointment)
- b. Michelle Fiordaliso
- c. Rolando Gautier
- d. Mike Reed
- e. Nicholas McClernan

##### Substitute Secretary

- g. Mimma Careless

#### Leaves of Absence

Approved the following leaves of absence:

- a. Partially compensated FMLA leave of absence for Employee #4690, effective 12/8/17 through approximately 4/6/18. Uncompensated extended child rearing leave for the remainder of the 2017/2018 school year and the 2018/2019 school year.

#### Coaching Appointments

Approved the following coaching appointments for the 2017/2018 school year (stipends as per negotiated agreement):

- a. Phillip Stumpf, Cross Country Assistant Coach
- b. Natalie Johnson, Frosh Girls' Basketball Coach
- c. Steve Scanlon, Boys' Assistant Spring Track Coach

#### Resignation

Approved to accept the resignation of Steve Skinner as Head Swimming Coach for the 2017/18 school year.



### Co-curricular Appointments

Approved the following co-curricular appointments for the 2017/2018 school year:

- a. Paul Sommers, Fall Musical Director
- b. Diana Gable, Fall Musical Assistant Director
- c. Tim Dougherty, Varsity Club Advisor

### Volunteer/Uncompensated Appointments

Approved the following volunteer/uncompensated appointments for the 2017/2018 school year (no stipends):

- a. Kevin Hanrahan, Girls' Tennis Volunteer Assistant
- b. Corey Young, Girls' Volleyball Volunteer Assistant
- c. Courtney Stumpf, Cross Country Volunteer Assistant
- d. Steve Skinner, Swimming Volunteer Assistant
- e. Kathleen Edwards, Volunteer Investment Club Advisor

### Extra Duty Stipends

Approved extra duty stipends for the 2017/2018 school year. (Attachment O)

### Weight Room

Approved Scott Land to work in the weight room Tuesdays and Thursdays from 2:30 to 3:30 p.m. from September through June at a rate of \$25/hr. This will be funded from the wellness grant that Mr. Land applied for and received for the Iron Pioneer after-school club.

### Compensation

Approved to compensate Susan Barry for 9 days worked at the State Department of Education during the summer. Ms. Barry will be paid at her per diem rate, and Clearview will be reimbursed by the State.

### Alternative Program Assignments

Approved the following 2017/2018 assignments for the Alternative Program effective 9/11/17 (Teachers/Counselors, \$32.50/hr. – Administrators, \$40.00/hr. – Secretary, \$15/hr. – Aides, \$15/hr.):

- a. Math – Angela McEvoy – 4 hrs./week, including prep – Monday
- b. English Teacher – Christopher Ritter – 4 hrs./week, including prep – Tuesday
- c. Science Teacher – Timothy Dougherty – 4 hrs./week, including prep – Wednesday
- d. Social Studies Teacher – Christina Boody – 4 hrs./week, including prep – Thursday
- e. Health & Phys. Ed. – Michael Lerch – 4 hrs./week, including prep – Monday/Tuesday
- f. Financial Literacy/Psychology – Michael Wolk Jr., Carley Datz, Ryan Hoffman (rotating) – 4 hrs./week (shared), including prep – Wednesday/Thursday
- g. Art/Elective Teacher – Sandra Koberlein – 1.5 hrs./week, plus ½ hr. prep – as needed
- h. Counselor – Jennine Donnelly – 6 hrs./week
- i. Student Assistance Counselor – Jessica Datz – 2 hrs./week

- j. Aides (15 hours per week, rotating):
  - i. Carley Datz
  - ii. Ryan Hoffman
  - iii. Michael Wolk Jr.
- k. Substitute Teachers (as needed):
  - i. Angela McEvoy
  - ii. Christopher Ritter
  - iii. Timothy Dougherty
  - iv. Christina Boody
  - v. Michael Lerch
  - vi. Michael Wolk Jr.
  - vii. Carley Datz
  - viii. Ryan Hoffman
  - ix. Sandra Koberlein
  - x. Barbara Palmo
  - xi. Christopher Nuss
- l. Substitute Aides (as needed):
  - i. Ryan Hoffman
  - ii. Michael Wolk, Jr.
  - iii. Christopher Nuss
- m. Secretary – Joanne Daly – hours as needed
- n. Administrators – Hours as needed and coverage will rotate based on schedules
  - i. Keith Brook
  - ii. Dawn Scalfaro
  - iii. Michael Holm
  - iv. Thomas Jones

#### District Painters

Approved the following individuals to work as District Painters for the 2017/2018 school year, up to 20 hours per month (to be shared). Rate of pay to be \$15.00 per hour.

- a. Nicholas Richard
- b. Stephen Duncan

#### Lavatory Aides

Approved the following lavatory aides to substitute for other lavatory aides when requested. Payment to be at their regular hourly rate.

- a. Walter Jones
- b. Sally McQuade
- c. Natalie Johnson

#### Student Workers Additional Hours

Approved the following student workers to be compensated for additional hours worked to assist the offices with the opening of school - \$8.44/hr.:

- a. Brianna Gonserkevis (Athletics Office) – 18 hrs.
- b. Rachael McKeen (HS Main Office) – 13 hrs.

#### General Aides to Substitute

Approved the following general aides to substitute for other general aides, lavatory aides and greeters as needed, but not to exceed 5 hours per week, unless otherwise noted. Payment to be at their regular hourly rate.

- a. Steven Bonaventure
- b. Joseph Knooren
- c. Larry Nielsen

#### Substitute Nurse

Approved Charlotte Frost as a substitute nurse when full-time nurses are not in. Payment will be at her hourly rate.

#### Special Half Day Substitute

Approved a special half day substitute rate of \$80.00 for Erin Lynch (part-time health and physical education teacher).

#### Snack Line Worker

Approved Denise Colo, food service employee, to work the snack line after school for up to 1 hour per day, effective September 7, 2017. Payment will be at her hourly rate.

#### Academic Assistance Program

Approved the following Middle School teachers to participate in the Academic Assistance Program (AAP). The program will run from 10/16/17 through 6/7/18 and utilize up to 2 teachers for up to 1.25 hours per day, up to 2 days per week, to be paid at a rate of \$34.03 per hour: (Title 1 and local funds)

- a. Tammy Bosak
- b. Catherine Ursino
- c. Mary Iovacchini (substitute)
- d. Christinia Monti-Laumer (substitute)

#### Middle School Teachers to Participate in SOAR

Approved the following Middle School teachers to participate in the Students' Open Access to Resources program (SOAR). The program will run from 10/23/17 through 5/31/18 and utilize up to 2 teachers for up to 1.25 hours per day, up to 2 days per week, to be paid at a rate of \$34.03 per hour: (local funds)

- a. Olivia McInturff
- b. Christinia Monti-Laumer
- c. Mary Iovacchini (substitute)
- d. Roseann Rosati-Uhorchuk (substitute)

- e. Peter Burgio (substitute)

#### Middle School Teachers to Serve on the School Improvement Panel

Approved the following Middle School teachers to serve on the School Improvement Panel (SciP) during the 2017/2018 school year. Reimbursement will be \$34.03 per hour for meetings and responsibilities outside of the school day: (local/Title II funds)

- a. Jim DiLoreto
- b. Kate Laible
- c. Anne Paoletti
- d. Steve McMahan

#### High School Teachers to Serve on the School Improvement Panel

Approved the following High School teachers to serve on the School Improvement Panel (SciP) during the 2017/2018 school year. Reimbursement will be \$34.03 per hour for meetings and responsibilities outside of the school day: (local/Title II funds)

- a. James Navins
- b. Christina Boody
- c. Angela McEvoy
- d. Morgan Woods

#### Algebra I PARCC Remedial Tutor

Approved Tara Puitz as an Algebra I PARCC remedial tutor for up to 20 hrs. total @ \$34.03/hr., effective 10/1/17 through 12/15/17 (funded through Title I).

#### Buildings & Grounds Confidential Secretary

Approved Allison Mason as the Building & Grounds Confidential Secretary for the 2017/2018 school year, effective 10/1/17 through 6/30/18. Salary to be \$35,000 (prorated), (90 day probationary period at start of assignment). Account #11-000-262-105-PR-000

#### Revision of Daily Long-term Substitute

Approved a revision to the June 22, 2017 approval of the rate of pay for Adam Carlin as a daily long-term substitute from June 1, 2017 to June 16, 2017 - \$225. (The rate originally approved was \$275 – Please note that Mr. Carlin was paid the correct amount of \$225.)

#### 2016-2017 School Year Goals to be Submitted to Executive County Superintendent

Approved submission of the 2016-2017 school year goals verification documentation and Board level of attainment to the Executive County Superintendent for final review and approval.

Superintendent Contract

Approved the contract for John Horchak III, Superintendent, dated 7/1/2017 through 6/30/2022, as revised on September 26, 2017 by the Executive County Superintendent. The provisions of the contract have been deemed in compliance with applicable laws and regulations

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

**Reports:**

HS School Bus Emergency Evacuation Drill Report  
MS School Bus Emergency Evacuation Drill Report  
Business Administrator's Report  
2018/2019 Budget Preparation Calendar

Old Business:

Solar-status with Harrison Twp.

New Business:

None.

Adjournment

**Mr. Lundberg moved, seconded by Mrs. Vick, that the Board of Education adjourn the meeting.**

**The motion was unanimously approved.**

The meeting adjourned at 8:19 p.m.

Respectfully submitted,

Esther R. Pennell  
Business Administrator